



Case number: _____

Adjudicator rank required for the case:

☐ Adjudicator ☐ Senior Adjudicator

To: [Candidates]

With reference to the attached Claimant's **Adjudication Notice** dated [dd-mm-yyyy], we consider that the above-referenced case should be undertaken by an adjudicator of
**Adjudicator/Senior Adjudicator rank (*delete as appropriate)* and the relevant fee structure applies.

We intend to nominate you as the Adjudicator for the above-referenced case, to the parties for consideration. Please sign and return the attached **Form B – Potential Adjudicator's Declaration of Acceptance** and your **updated CV** by [dd-mm-yyyy].

(Signed)

(Date)

Name:

Position in The Hong Kong Institute of Architects: