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1999
Hong Kong Station &
Development - Phase 1
Certificate of Merit



1999
Tsing Yi Complex
Certificate of Merit



1999
Health Education Exhibition &
Resource Centre
President's Prize



2000
Dragonair / CNAC
Headquarters
Silver Medal



2000
The Hong Kong Museum of
Coastal Defence
Silver Medal



2000
Cathay Pacific Airways
Headquarters
Certificate of Merit



2000
Tung Chung Town Centre
Development (Citygate)
Certificate of Merit



2000
University of Hong Kong Kadoorie
Biological Sciences Building
Certificate of Merit



2000
Wing Kwong Pentecostal
Holiness Church
Certificate of Merit



2000
Hong Kong Wetland Park
Phase I
President's Prize



2000
Jockey Club Mt. Davis Youth
Hostel
President's Prize



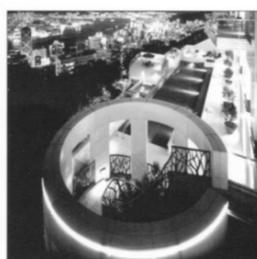
2000
HK Garden at '99 Int'l Horticultural
Exposition in Kunming Award for HKIA
Members' Works Outside of Hong Kong



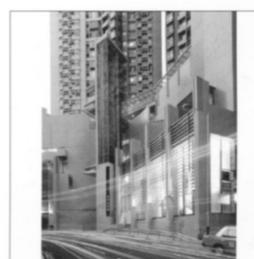
2001
Australian International School,
Hong Kong
HKIA Medal of the Year
Community Buildings Category



2001
8 Queen's Road Central
HKIA Merit Award Commercial
Buildings Category



2001
56 Plantation Road
HKIA Merit Award Residential
Buildings Category



2001
Hollywood Terrace
HKIA Merit Award Residential
Buildings Category

Formation

On 3rd September, 1956, 27 architects gathered and formed a Society "for the general advancement of Civil Architecture and for promoting and facilitating the acquirement of the knowledge of the various Arts and Sciences." Thus The Hong Kong Society of Architects was formed. On 7th May, 1957, the first amendments were made, to stand for over two and a half years. During this period the membership of the Society increased by 50% and recognition as an Allied Society was given by Royal Institute of British Architects. In accord with this growth further amendments were made to come into effect on 3rd November, 1959. By the end of 1962, the Society expanded to a membership seven times as large as that first body of foundation members.

The changes of name from Society to Institute was effected in 1972 after a great deal of preparatory work, and has initiated a new phase of activity in the Institute's affairs. Members will use the professional affix - Architect HKIA and describe themselves as Member of The Hong Kong Institute of Architects. Associates will describe themselves as Associate of The Hong Kong Institute of Architects in full. No abbreviation of this is permitted.

Purpose

The two main purposes of the Institute are to continue to raise both the standard of architecture in Hong Kong and the standard of professional services offered by its members.

Code of Professional Conduct

In addition to the responsibilities of architects as professionals under law, members of the Institute are governed by a Code of Professional Conduct. This Code aims to provide the standard of professional conduct and self-discipline required of the members of the Institute in the interest of the general public.

Discipline

A member whose conduct is found to be in contravention of the Code or dishonouring the principle of the Code is liable to reprimand, suspension or expulsion. This ensures that the public receives from HKIA members only the highest standard of professional service.

Service to the Public

The Institute also serves the public by applying the collective expertise of its members in an advisory role to government and to the building industry. Today, HKIA is represented in numerous consultative or advisory bodies ranging from a working group which counsels the drafting of new building and planning legislation to a committee which formulates standard contracts for use in the building industry.

Architectural Education

In the field of education, the Institute works closely with the two Universities, namely, the University of Hong Kong and the Chinese University of Hong Kong and offers courses and counsel in professional practice and practical experience in architecture.

Professional Qualification

Every year, candidates aspiring to the professional qualification of Architect sit a professional examination held by the Institute. Successful candidates receive recognition not only from professional bodies in Hong Kong but also in UK, Australia, Canada, USA and other countries.

International Participation

In recent years, the Institute takes Hong Kong to the fore in international circles through its active participation in the International Union of Architects (UIA), the Commonwealth Association of Architects (CAA), and the Architects Regional Council of Asia (ARCASIA).

Organization

Today, The Hong Kong Institute of Architects has more than 1800 full members and over 400 associate members and graduate members. The Institute is governed by a Council formed by a President, two Vice-Presidents, an Honorary Secretary, an Honorary Treasurer and 14 Council members. The Council appoints 5 Boards, each charged by a member of the Council, to deal with specific areas in the objectives of the Institute. They are the Board of Internal Affairs, the Board of External Affairs, the Board of Educational Affairs, the Board of Local Affairs and the Board of Practices. These Boards in turn appoint committees to deal with matters within the area of responsibility of the Boards.

Past Presidents of HKIA

1956	G D Su
1957	G D Su
1958	A M J Wright
1959	H G F Robinson
1960	W Szeto
1961	W G Gregory
1962	G Chadwick Dovey
1963	G Chadwick Dovey
1964	W K Lee
1965	H Cedric Astbury
1966	T L Kwok
1967	Alan Fitch
1968	Alfred V J Alvares
1969	Ian James Campbell
1970	Leslie Chao Ouyang
1971	Jon A Prescott
1972	Jon A Prescott
1973	Jackson C S Wong
1974	Jackson C S Wong
1975	Andrew Lee King Fun
1976	Andrew Lee King Fun
1977	William W T Hsu
1978	William W T Hsu
1979	Lawrence K Y Lo
1980	Lawrence K Y Lo
1981	Ronald C Y Poon
1982	Ronald C Y Poon
1983	Edward S T Ho
1984	Edward S T Ho
1985	Edwin Wong
1986	Edwin Wong
1987	James H Kinoshita
1988	James H Kinoshita
1989	Christopher Haffner
1990	Christopher Haffner
1991	Stephen S C Poon
1992	Stephen S C Poon
1993	Dennis W K Lau
1994	Dennis W K Lau
1995	W N Chung
1996	W N Chung
1997	Tao Ho
1998	Tao Ho
1999	Barry F. Will
2000	Barry F. Will
2001	Patrick S S Lau
2002	Patrick S S Lau

Deed of Constitution

WE, THE UNDERSIGNED being met together on the third day of September in the year one thousand nine hundred and fifty-six and being desirous of forming a Society in the Colony of Hong Kong for the general advancement of Civil Architecture and for promoting and facilitating the acquirement of the knowledge of the various Arts and Sciences connected therewith DO HEREBY BAND OURSELVES TOGETHER IN A SOCIETY TO BE KNOWN AS THE HONG KONG SOCIETY OF ARCHITECTS and do undertake as Foundation Members to subscribe to the funds and be bound by the Rules of the Society AND DO FURTHER DECLARE AND AGREE AS FOLLOWS:

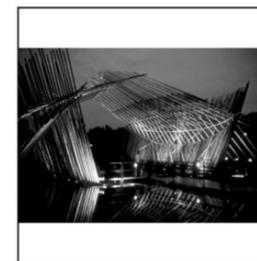
1. that the Society shall consist of Members, Honorary Members, Associates, Graduates and Students;
2. that the Society shall elect and be governed by a Council consisting of a President, two Vice-Presidents, and such other Officers and Members of Council as it may decide;
3. that the Society shall make such Rules for its own good governance and the conduct of its members as it may from time to time think fit;
4. that the Society shall have power in its corporate name to acquire, hold and dispose of property and funds and shall to this end comply with Ordinances of the Government of Hong Kong;
5. that the Society shall invite and have as its Patron a person of eminence in colony.

- 1 J T Mallorie
- 2 J S Hirst
- 3 D G Farrow
- 4 R J Phillips
- 5 Faitfone Wong
- 6 W W C Shewan
- 7 Pak C Kwong
- 8 Stanley Kwok
- 9 T S C Feltham
- 10 G G Djou
- 11 Koon Hing Cheang
- 12 A J Brandt
- 13 A V Alvares
- 14 Patricia Mayne
- 15 W Elder Levie
- 16 J C Charter
- 17 A M J Wright
- 18 J B Aitken
- 19 T C Yuen
- 20 Wm S Ing
- 21 H S Luke
- 22 William Ling
- 23 Bjorn Nedberg
- 24 G Hollmann
- 25 W G Gregory
- 26 G D Su
- 27 David P Crease

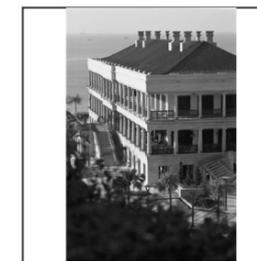
Subscribed by the Foundation Members at the Second Inaugural Meeting of the Society on 3rd September, 1956



2001
Mega iAdvantage
HKIA Merit Award Architectural
Interior Category



2001
The Bamboo Pavillion
Festival of Vision-Hong Kong
in Berlin
Award for HKIA Members'
Works Outside of Hong Kong



2001
Murray House
Special Architectural Award Heritage



2001
Developing Innovative School
Design Parameters in Hong
Kong for 21st Century
Special Architectural Award
Architectural Research



2002
The Hong Kong Institute of
Education Jockey Club Primary School
HKIA Medal of the Year



2002
Hillview Court
HKIA Merit Award



2002
Kingston International School
President's Prize



2002
Veterinary Laboratory at Tai Lung Farm
Special Architectural Award
- Sustainable Design



2002
Outside of Hong Kong
Boao Canal Village
Award for HKIA Members' Work



2002
Outside of Hong Kong
He Xiangning Art Gallery
Award for HKIA Members' Work



WONG Po Lung John
President



Edward SHEN
Vice President



WONG Wah Sang
Vice President



LAM Kwong Ki Dominic
Chairman
Board of Educational Affairs



KWONG Sum Yee Anna
Hon Secretary



TANG Man Bun Stephen
Hon Treasurer



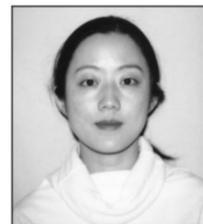
TANG Wai Man Tony
Chairman
Board of External Affairs



CHAN Hon Wan Edwin



FONG Gordon



FONG Suet Yuen Carolin



LOK So Fun Rosa
Chairman
Board of Internal Affairs



Christopher David GABRIEL



KWOK Wai Yan Thomas



LAM Chung Wai Tony



LIM Wan Fung Bernard Vincent
Chairman
Board of Local Affairs



SZE Kyran



WONG Shiu Kwan



LAU Sau Shing Patrick
Immediate Past President



LU Yuen Cheung Ronald
Chairman
Board of Practices



1995
Hong Kong Industrial
Technology Centre
Certificate of Merit



1995
Chan Nam Chong Memorial
School
President's Prize



1996
Hong Kong Temple
Certificate of Merit



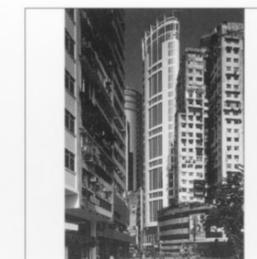
1996
Lingnan College
Certificate of Merit



1996
West Island School
Certificate of Merit



1996
Broadway Cinematheque
President's Prize



1997
Chuang's City Tower
Certificate of Merit



1997
Jockey Club
Environmental Building
Certificate of Merit



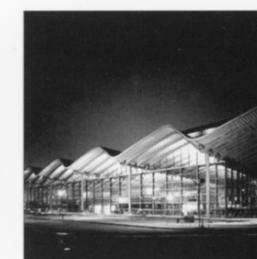
1998
Graduate House University of
Hong Kong
Silver Medal



1998
Hong Kong International
Airport Passenger Terminal
Silver Medal



1998
Verbena Heights
Silver Medal



1998
KCRC Hung Hom Station
Renovation and Extension
Certificate of Merit



1998
Ohel Leah Synagogue
Certificate of Merit



1998
Fu House
President's Prize



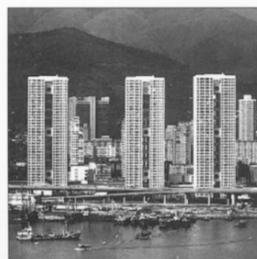
1999
Tung Chung Crescent
Silver Medal



1999
Hong Kong Academy of
Medicine Jockey Club Building
Certificate of Merit



1990
Hong Kong Science Museum
Phase I
Certificate of Merit



1991
Clague Garden
Certificate of Merit



1991
Lok Fu Shopping Centre II
Certificate of Merit



1991
Kun Ting Study Hall
President's Prize



1992
Royal Yuen Estate Commercial
Centre
Certificate of Merit



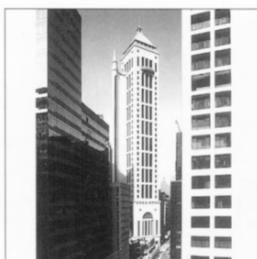
1992
The Royal Hong Kong Jockey
Club Happy Valley Clubhouse
Certificate of Merit



1992
Visual Arts Centre, Hong Kong
Museum of Art
Certificate of Merit



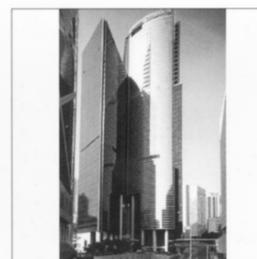
1992
The Royal Hong Kong Jockey Club
Racecourse Jockey Club Box
President's Prize



1993
Entertainment Building
Silver Medal



1993
Hong Kong Technical College
(Tsing Yi)
Certificate of Merit



1994
Citibank Plaza
Silver Medal



1994
Dragon Centre
Certificate of Merit



1994
Public Toilet at Hing Fat Street,
Causeway Bay
President's Prize



1995
Peninsula Hotel Extension
Silver Medal



1995
Singapore International School
Certificate of Merit



1995
Ho Sin Hang Engineering
Building, CUHK
Certificate of Merit

There is no denying that this has been both a difficult and eventful year. It is not an act of immodesty to say that we have come out of it in flying colours and that we have achieved quite a lot during the past 12 months, but there are also important tasks facing us in the coming year, which I hope Council will be more than capable of seeing through.

Internal Affairs

Early this year we set out to reorganise the internal administration of the secretariat, and this has been achieved with some success, resulting in cost saving and greater efficiency. We are still in the process of upgrading our web site, and much remains to be done to enhance our capacity for electronic communication.

The Institute's premises need a face-lift. A lot of preparation has been done but we are still looking at the costs and alternatives, before we are ready to commission the work. In the longer term, we are looking for an "Architects' Centre" and we are actively lobbying Government to allocate a historic building for this purpose.

The Institute has been busy with publications, and very soon you will receive very good-looking, and hopefully readable, brochures on the Annual Awards, the School Competition, the Young Architects Awards and, perhaps later next year, one on "A Hundred Years of Architecture". I sincerely hope such excellent efforts can be sustained, because, for a learned society, no amount of image building can match a good portfolio of publications, and this is certainly an area where money is well spent.

External Affairs

The main thrust of our external affairs in the past year has been negotiations for reciprocal recognition of professional qualifications with the Mainland. A provisional agreement was signed in October, and we hope that the final agreement will be ready for signing in early 2004. However, this agreement will come with annual quotas for admission to practise in the Mainland and we hope members will understand that there is insurmountable difficulty in asking for more.

Looking beyond China, the Institute has been maintaining our traditional links with the international community of architects, and I hope our ties with overseas professional institutions will be strengthened. Next year's ARCASIA conference, to be held in Macau, will give us an excellent opportunity to renew ties with our neighbours. This is also an area where we should not be afraid to commit greater resources.

Education and membership

Since you approved mandatory CPD last year, the Institute has been very active in organising learning events, which are designed to upgrade the professional skills of our members. Attendance at these sessions has been consistently good, and personally I look forward to more rigorous rules in future, to supervise and enforce the mandatory aspect of this programme.

Our membership has not grown as much as we would like to see, even after the introduction of the class of "associate members". New admissions were largely set off by retirements and resignations and we remain far fewer in number than surveyors and engineers. We also need to look after our fellows and young members in a more caring way, and I hope this will reinforce the sense of cohesiveness among the Institute's membership.

We have been taking an active interest in education, and there was good, regular communication with the two schools of architecture. While it is not the Institute's business to run the schools, we do have a duty to make our views known to them in the interest of maintaining quality of training for the profession, particularly when we are facing strong outside competition.

Local affairs

The year has also witnessed more hardships for the profession and social upheavals in the wider community. The Institute has been active in local affairs, assisting government bodies and non-government organisations in projects of public interest. We have conducted a number of forums for members to air their views on public affairs and the Institute has taken a balanced but unequivocal stand on issues such as reclamation in Victoria Harbour, proposed development of the West Kowloon cultural hub, new government headquarters at the Tamar site, urban renewal strategy and development control in the wake of SARS, and, not least, the controversial Government bill on 'Article 23'.



3



4



5

Board of External Affairs (BExA)

9. Board of External Affairs Committees formed to date

- Academic Exchange Committee (chaired by Mr. Errol Hugh)
- ARCASIA/CAA Committee (chaired by Ms Alice Yeung)
- UIA Committee (chaired by Ms Carmen Wong)

10. International Conference / Overseas Meeting Courtesy Visit to Architectural Society of China (ASC) and NABAR

7 representatives of HKIA and ARB visited and met with representatives of ASC, Architects Registration Board of China (NABAR) and Ministry of Construction. It was agreed to establish a work group, with 5 representatives from each side, to further discuss mutual recognition matters.

Coalition of Professional Services - Visit to Shanghai

The Institute, under the Coalition of Professional Services, has entered into an agreement with the Shanghai Experts Association for mutual recognition of professional qualification on a temporary basis. A visit to Shanghai was made in 14 to 16 January 2003 to further discuss implementation issues.

HKTDC Hong Kong Real Estate Services Expo

This event was held in Guangzhou from 3 to 5 March 2003 and HKIA was one of the co-organisers. The President and Vice President, Mr. Edward Shen attended their press conference in Hong Kong and Guangzhou respectively. The Institute has joined the exhibition and the President also spoke at the Expo seminar held on 4 March 2003.

11. Excursion 2003

52 participants have registered for the overseas excursion to France, including HKIA members, their family and friends and 2 student representatives. The excursion would be held from 16 to 26 April 2003.

Board of Local Affairs (BLA)

12. Board of Local Affairs Committees formed to date

- Planning & Lands Committee (chaired by Mr. Vincent Ng)
- Building Ordinance Committee (chaired by Mr. Bernard Hui)
- Environment & Sustainable Development Committee (chaired by Mr. M K Leung)
- Competition Committee (chaired by Mr. Paul Chu)
- School Building Design Committee (chaired by Mr. Clement Chu)
- Heritage and Conservation Committee (chaired by Mr. Kenneth Tam and Mr. Dominic Wong)

13. Appointment to Government / Quasi-Government Committees Study on Dispute Resolution / Avoidance Mechanisms

Edwin Chan, James Lee & Edward Shen were nominated to the captioned study initiated by Environment, Transport and Works Bureau of HKSAR Government.

Board of Review (Inland Revenue Ordinance)

Marvin Chen, Anna Kwong, Edward Shen and Jason Yuen were nominated to serve on the Board of Review.

Land and Building Advisory Committee (LBAC) and its Sub-Committees

The following members were nominated:

Committee / Sub-committee	Nominee
LBAC	Lam Wo Hei
Land Sub-committee	Bernard Hui
Building Sub-committee	Thomas Ling & CM Chan
Planning Sub-committee	Vincent Ng

14. Preservation of Walled Community of Nga Tsin Wai

A letter responding on the captioned was sent to Dr Patrick CP Ho, the Secretary for Home Affairs for consideration. The same copy was sent to Legislative Council and the Press for attention and it is available on the HKIA website.

15. Press Release by Urban Design Alliance on Tolo Harbour Noise Barrier

A Press Release on the captioned issue was released and it is available on the HKIA website for members' information.

16. Workshop on Seaview Building, Repulse Bay by Southern District Office

A Workshop on the captioned jointly organized by the HKIA and Southern District Office was held on 4 March 2003.

3. Education & Careers Expo, Career Seminar by Dr Wong Wah Sang

4. HKIA Annual Awards 2002, Jury panel site visit

5. HKIA Annual Awards 2002, jury panel and Annual Award Committee Chairlady



1965
Choi Hung Estate
Silver Medal



1969
AIA Building
Silver Medal



1973
Kowloon Hospital West Wing
Silver Medal



1974
Sheraton Hotel
Silver Medal



1975
May Tower
Silver Medal



1976
Sheng Kung Hui Bishop
Mok Sau Tsang Secondary School
Silver Medal



1977
Aircraft Catering Building
Silver Medal



1978
Hong Kong Arts Centre
Silver Medal



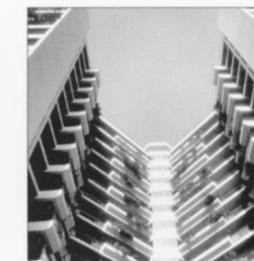
1979
42 Sassoon Road
Honorable Mention



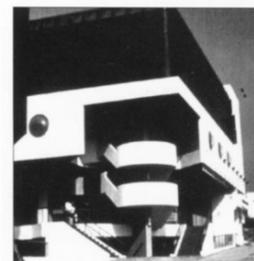
1980
Hung Hom Bay Centre
Honorable Mention



1981
Sui Wo Court
Silver Medal



1981
Pak Sui Yuen
Certificate of Merit



1981
Franki Centre
Certificate of Merit



1981
Cho Yiu Chuen Estate
Certificate of Merit



1982
Landmark
Silver Medal



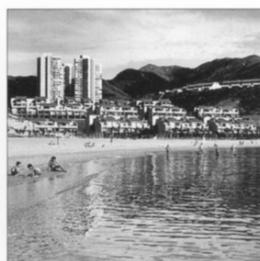
1982
St Stephen's College
Certificate of Merit



1982
Mei Lam Estate Phase 1
Certificate of Merit



1982
Pak Tak Yuen Phase 1
Certificate of Merit



1983
The Discovery Bay
Development Phase 1, Lantau
Silver Medal



1983
St John's Building
Silver Medal



1983
Yan Oi Tong Community and
Indoor Sports Centre
Certificate of Merit



1983
Aberdeen Market Complex
Certificate of Merit



1984
Canossian Convent Primary
and Secondary School
Silver Medal



1984
Mong Tung Wah Youth Hostel
President's Prize



1984
French International School
Certificate of Merit



1984
Wayfoong Plaza
Certificate of Merit



1985
Exchange Square
Silver Medal



1985
Siu Hong Court Home
Ownership Scheme
Silver Medal



1985
Goldfish & Centenary Pavilions
President's Prize



1985
The Academy for Performing
Arts
Honourable Mention



1986
6A Bowen Road
Silver Medal



1986
The Royal Hong Kong Jockey
Club Members' Clubhouse, Shatin
Silver Medal

Hon Secretary's Quarterly Reports 2003

1st Quarterly General Meeting Hon Secretary's Report, 12 March 2003

Board of Internal Affairs (BIA)

1. Board of Internal Affairs – Committees formed to dated

- Community Development Committee (chaired by Mr. Daniel Cheung)
- Publication & Information Committee (chaired by Mr. Edwin Chan)
- Hkia.net Committee (chaired by Mr. William Tseng)
- Young Architects' Award & Activities Committee (chaired by Mr. Vincent Ng)
- A Century of Hong Kong Architecture Committee (chaired by Ms Corrin Chan)
- Quality Building Award 2004 Committee (chaired by Mr. Joseph Kwan)

2. Professional Induction Workshop

In accordance with the Institute's new Professional Assessment System, 25 Non-Local Professionals joined the first Professional Induction Workshop and the Professional Interview on 30 November and 14 December 2002 respectively.

3. The Young Architects' Award 2002 – Architect' Archive

Mr. Chu Hoi Shan, Paul and Mr. Lui Tat Man, Frankie won the Young Architects' Award 2002 while Mr. Tong Yee Hang, Arthur was Hounorable Mentioned. The competition theme was 'Architects' Archive'.

This year, the committee had received a record-breaking number of entries. The jury panel included Mr. Gary Chang, Mr. Christopher Law, Mr. Andrew Lam of Urban Renewal Authority, Mr. Kenneth Tam of Architectural Services Department, Mr. S.L. Cheung of Hsin Chong K.N. Godfrey Yeh Education Fund and Ms. Michelle Vesper of Asian Cultural Council.

4. Guided Architectural Tour

Since its inception in mid June 2002, over 450 visitors joined the architectural tour and comments from them had been overwhelmingly positive. In 2003, its scope will expand to use Mandarin for Mainland visitors. A Media Tour was held on 21 February 2003 with Mr. Vincent Ng and Mr. Joe Lui as HKIA guides to introduce the Central routes to reporters.

5. HKIA First In-house Christmas Party

The Christmas Party was held on 18 December 2002 after the Annual General Meeting 2002. Over 70 HKIA Members and guests attended.

6. A Century of Hong Kong Architecture

The Committee "A Century of Hong Kong Architecture Committee" was formed in December 2002. The main objective is to set-up a architecture archive containing valuable materials of Hong Kong Architecture from 1841 to 2000.

7. Quality Building Award 2004

Hong Kong Institute of Architects was nominated as the hosting body of the Second Biennial Quality Building Award 2004 with Mr. Joseph Kwan, Past Vice President as the Chairman of the Organizing Committee (OC). The Programme will begin with the formation of the joint professional OC Team, composing of Representatives from nine professional bodies and property-related organizations, namely the Hong Kong Institute of Architects, The Hong Kong Institute of Construction Managers, Building Division, Building Services Division and Structural Division of The Hong Kong Institution of Engineers, The Hong Kong Institute of Housing, The Hong Kong Institute of Surveyors, Hong Kong Quality Assurance Agency and The Real Estate Developers Association of Hong Kong.

8. Annual Awards 2002

A record-breaking of 82 nominations was received by the deadline of submission on 31 December 2002. According to record, there were 76 nominations in 1999, 66 in 2000 and 67 in 2001.

The Jury Panel was composed of:

- Prof. John Burnett, Chair Professor, Department of Building Services Engineering, The Hong Kong Polytechnic University
- Prof. Essy Baniassad, Chair Professor, Department of Architecture, The Chinese University of Hong Kong
- Mr. Jean-Marie Charpentier, President Arte Charpentier & associés, Architecture and Urbanism, France (Overseas Juror)
- Mr. Imrhan Abdul Curreem, Retired Senior HKIA Member
- Mr. Philip Liao Yi Kang, Partner, Philip Liao & Partners Limited (Representing the young architects)

A Press Conference will be held on 16 March afternoon at HKIA Premises announcing the result. On 17 March 7:00p.m., an Opening Ceremony would be held at Park Court, Pacific Place, commencing with a Cocktail Reception on 6:30p.m.. The Hon. Antony Leung, GBS, JP, Financial Secretary of the HKSAR, has graciously agreed to be our Guest of Honour for the occasion.



1



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1. HKIA First Quarterly General Meeting
2. Education & Careers Expo 2003, 20-23 February 2003

We have also been handling the media with good skills, generally elevating the profile of the Institute and proving our ability to exercise leadership where the public looks to us for guidance. The coming challenge will be to continue to take a clear stand on professional, moral and social issues, while keeping the Institute out of the roughness of the general political arena.

Professional practice

In looking after the interests of member practices, we have been taking strong and principled positions, in areas of fees and criteria of appointment for public works. We have also been monitoring invitations for submissions on a competitive basis and making our views known to non-government organisations. The challenge ahead will be to encourage fair competition among member practices, while refining our rules and regulations in a way that they can be more readily enforced.

The Institute has members sitting on a number of government and quasi-government boards and committees. The Board of Practices has maintained good contacts with these members to ensure that the views of the member practices were duly reflected. Relations with government departments and non-government agencies were well looked after by inviting officials regularly to forums and social functions, and I hope this good practice will continue.

Finance

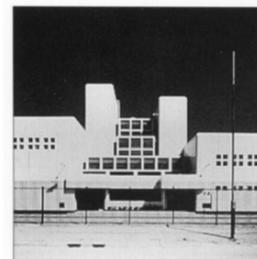
Lastly, you will be pleased to read from the Honorary Treasurer's report that your Institute is enjoying good financial health. However, this state of wellbeing should not be taken for granted. The challenge facing the Institute will be to maintain a standard of service that measures up to members' expectation and to prevent a long-term decline in revenue. I don't think we should be misers, particularly when we still have a sizable reserve. However, we have to be careful that we are not led into extravagant projects that we can ill afford. I have faith that your Council will continue to exercise financial prudence.

I would like to take this opportunity to thank all of you for your relentless support of the Institute during the past year, and I am particularly grateful to Council members, with whom I have had the pleasure of enjoying an excellent working relationship. May the Institute continue to prosper and may God bless you and keep you!



John PL Wong
President HKIA

17 December 2003



1986
Thomas De La Rue Ltd
Certificate of Merit



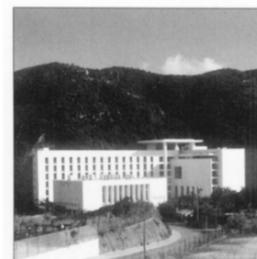
1986
Pak Sha O Youth Hostel
President's Prize



1987
Mei Lam Indoor Recreation
Centre
Silver Medal



1987
Ruttonjee Centre
Certificate of Merit



1987
St Joan of Arc Secondary School
Certificate of Merit



1987
Tuen Mun Technical Institute
Certificate of Merit



1988
Bayview Residential
Development
Certificate of Merit



1988
Harcourt House
Certificate of Merit



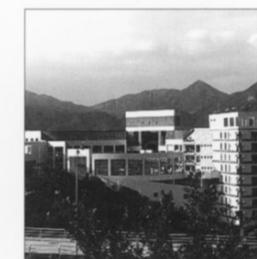
1988
Tsuen Wan Columbarium
Certificate of Merit



1988
Ellen's Lodge
President's Prize



1989
The Repulse Bay
Silver Medal



1989
Hong Kong International School
Certificate of Merit



1989
Heng On Estate
Certificate of Merit



1989
Tai Fu Tai
President's Prize



1990
The Housing Authority
Headquarters
Silver Medal



1990
Hong Kong Baptist College
Campus Redevelopment
Certificate of Merit

NOTES TO THE FINANCIAL STATEMENTS (Expressed in Hong Kong dollars)

5. Profit before taxation

	<u>2003</u>	<u>2002</u>
Profit before taxation is arrived at after charging:-		
Auditors' remuneration		
- Current year	\$ 6,000	\$ 6,000
- Over provision in respect of prior year	-	(600)
Directors' remuneration	-	-
and after crediting:-		
Net rental income	<u>\$ 174,000</u>	<u>\$ 184,658</u>

6. Taxation

(a) Taxation in the income statement represents:-

	<u>2003</u>	<u>2002</u>
Provision for Hong Kong profits tax at 17.5% on the estimated assessable profit for the year	\$ 21,282	\$ 20,634
Tax penalty paid	-	1,307
	<u>\$ 21,282</u>	<u>\$ 21,941</u>

(b) Taxation in the balance sheet represents:-

	<u>2003</u>	<u>2002</u>
Provision for Hong Kong profits tax for the year	\$ 21,282	\$ 20,634
Provisional profits tax paid	(1,379)	(1,077)
	<u>\$ 19,903</u>	<u>\$ 19,557</u>

7. Interests in an associated company

	<u>2003</u>	<u>2002</u>
Unlisted shares, at cost	<u>\$ 1</u>	<u>\$ 1</u>

Particulars of the associated company is as follows:-

<u>Name of company</u>	<u>Country of Incorporation and operation</u>	<u>Percentage of Ordinary shares held directly</u>	<u>Principal Activity</u>
Star Creation Development Limited	Hong Kong	50%	General trading

Share of post-acquisition losses not dealt with in the accounts amounted to HK\$370,523 (2002: HK\$215,631) of which HK\$215,631 (2002: HK\$81,084) were related to prior years.

2nd Quarterly General Meeting Hon Secretary Report, 18 June 2003

1. Coalition of Professional Services

The Coalition has set up an Atypical Pneumonic Charitable Trust to provide financial assistance to medical staff and members of the public who have been affiliated with SARS. Mr. Edward Shen, Vice President is the co-ordinator of the Land and Buildings Sector for this campaign.

Part of the Trust's funding would be used for Project E, a scheme to repair the down pipes of Block E, Amoy Gardens and all the work would be done on voluntary basis. The purpose was to show support and set a good example to all owners and occupants of buildings units in Hong Kong

Board of Internal Affairs (BIA)

2. Annual Awards 2002

A Press Conference announcing the result was held on 16 March 2003 at HKIA Premises. The Prize Presentation and Exhibition Opening Ceremony were successfully conducted on 17 March 2003 with the presence of **The Hon. Michael Suen, GBS, J.P.**, Secretary for Housing, Planning and Lands as the Guest of Honour.

All the submissions were exhibited for 4 days at Park Court, Pacific Place from 17-20 March 2003. Over 18 newspapers and magazines reported the event and award result.

3. Quality Building Award 2004

A new organization, the Hong Kong Construction Association Ltd. (HKCA) had agreed to join the Quality Building Award 2004 Organizing Committee (QBA2004 OC). The OC currently composed of 10 bodies, namely HKIA, HKCA, HKICM, HKIE-BD, HKIE-BSD, HKIE-SD, HKIH, HKIS, HKQAA & REDA.

4. A Century of Hong Kong Architecture

There was a grant of \$515,000 given by the Lord Wilson Heritage Trust. A committee was formed and had successfully interviewed 5 senior architects (Andrew Lee, Donald Liao, Edwin Wong, Edward Ho and Jose Lei). More interviews would be conducted including architects and non-architects. There was close partnership with AMO in identifying a place for an architecture archive. One of the possible places was the former Museum of History in Kowloon Park.

5. Welfare & Activities Committee

The Committee was newly formed which would focus in organizing leisure activities and identifying benefits for Members. Tentatively the activities would be basically divided into 4 Series: Artists Series, Green Series, Festival Series and Sports Series. Promotion material will be launched soon. HKIA Dragon Boat Team had completed 2 races held on 11 May and 4 June 2003 respectively.

6. Emerging Hong Kong Young Architects Publication

Purpose of the publication would be to exhibit the vibrancy, creativity, talents of the Young Architects in Hong Kong. Besides visual images of the Young Architects' works, the publication would call for the thinking, interpretation and the subsequent reflections in the Young Architects' works. Works would not be limited to buildings, but also interior design, music, art works, organized event, etc. The entries would be selected for publication by a Selection Board chaired under Prof. Patrick S. S. Lau in midst of July. A flyer was issued in early June to call for entry.

7. Premises Improvement

Face-lifting work for the Premises and upgrading of the sound system would be conducted in the coming months.

8. Appointment of Web Master

To enhance electronic dissipation of information and news to Members, web-master serving as a part-time staff for the Institute and ARB would be appointed shortly to enhance the web. He would also support CEPD online set-up in the future.

9. Management Review of the Secretariat

The House Committee, assisted by a working group comprising Stephen Tang, Rosa Ho, Bernard Hui, Victor Kwok and Henry Lau, had recently completed the review of the salary and organisational structure of the Secretariat.

Board of External Affairs (BExA)

10. International Conference / Overseas Meeting

UIA Professional Practice Commission Meeting, Tokyo, 4-6 April 2003

Mr. Tony Tang represented HKIA to attend the captioned meeting.

Ministry of Construction 2003 Conference on 'Construction Services & Management'

HKIA was one of the co-organisers of the conference. The Institute has invited Mr. S. H. Pau to represent HKIA to sit on the Technical Paper Selection Committee for vetting of submissions.



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8. HKIA Annual Awards 2002 Press Conference at HKIA Premises, 16 March 2003

9. Vice President presents souvenir to Mr Michael Suen, guest of Honour, on 17 March 2003

10. HKIA Annual Awards 2002 Prize Presentation and Exhibition Opening Ceremony was held at the Park Court, Pacific Place

Paper 1b Part (ii)	– Building Services & Environmental Controls	27.4%
Paper 1b Part (iii)	– Building Materials & Technology	67.5%
Paper 1b Part (iv)	– Site Design	45.5%
Paper 1b Part (v)	– Building Design	47.8%
Paper 2	– Building Controls & Professional Practice	73.5%
Paper 5	– Code of Professional Conduct, Conditions of Agreement & Scale of Charges	92.4%

185 candidates (representing a passing rate of 49.5%) passed all required papers to attend the Professional & Registration Interview for eventual admission as HKIA Member & Registered Architect.

186 candidates (representing a passing rate of 49.7%) passed all required papers to attend the Registration Interview for eventual admission as Registered Architect.

25.2 Professional & Registration Interview

The First Professional & Registration Interview for Examination 2002 shall be held on Thursday, 27 March 2003. 19 Interview Panels will be set up, involving at least 57 Interviewers, will be testing 191 candidates. The passing rate will be released on Friday, 28 March 2003.

26. Professional Assessment System

The Professional Assessment Handbook and the Log Book are being reviewed by the Professional Assessment Committee. The Committee aimed to release both the Handbook and the Log Book in Spring 2003.

27. Membership Admission

During the period under review, one new Fellow member was admitted, and 19 new HKIA Members were admitted via the Professional Induction Workshop and Professional Interview, both held in late-2002. The membership numbers to date stands at:

Fellow	128	Graduate Member	424
Members	1761	Retired Member	15
Overseas Member	36	Student Member	95
Associate Member	27	Honorary Member	2

Affiliates

Following on the resolution made at the Annual General Meeting in December 2002, the Membership Admission Committee is preparing details for admission of Affiliates; including discussions with relevant government and professional bodies, establishing incentives for Affiliates, and outlining training programmes in collaboration with CPD Committee.

28. Reciprocity with Mainland Counterparts

A 5-strong HKIA-ARB Delegation was established to discuss with the National Administration Board of Architectural Registration (NABAR) of the Mainland:

Mr Edward Shen, HKIA Vice President

Mr Bernard Hui, ARB Vice President

Mr Dominic Lam, HKIA Board of Educational Affairs Chairman

Mr Tony Tang, HKIA Board of External Affairs Chairman

*Mr Hector Cheung, HKIA Professional Assessment Committee Chairman**

*Ms Julie Mo, HKIA Membership Admission Committee Chairman**

*Dr Ronald Lu, HKIA Board of Practices Chairman**

* Mr Cheung, Ms Mo and Dr Lu, will join on rotational basis to facilitate discussions on reciprocity of Professional Assessment systems, membership admission and practice matters.

29. Continuing Professional Development Committee

Recent CPD Events

1. Supported event – City U's Seminar on "Facilities Management - the Way Forward" on 22 Feb
2. HKIA, HKIE, HKIS Joint Seminar on "Demolition of UBW" on 19 March
3. HKIA, HKIE, HKIA Joint Conference on "Building Development & Practice in the 21st Century" on 18 October - call for papers underway
4. Seminar on "Underfloor Plenum Airconditioning" on 31 March 2003 at HKIA



Anna Kwong
Hon Secretary

12 March 2003

8. Property, plant and equipment

	Investment Property	Office Equipment	Total
Costs or valuation:			
Balance at 30/09/2002	\$ 2,400,000	\$ 6,650	\$ 2,406,650
Surplus on revaluation	100,000	-	100,000
Balance at 30/09/2003	<u>\$ 2,500,000</u>	<u>\$ 6,650</u>	<u>\$ 2,506,650</u>
Aggregate depreciation:			
Balance at 30/09/2002	\$ -	\$ 6,650	\$ 6,650
Charges for the year	-	-	-
Balance at 30/09/2003	<u>\$ -</u>	<u>\$ 6,650</u>	<u>\$ 6,650</u>
Net book value:			
Balance at 30/09/2003	<u>\$ 2,500,000</u>	<u>\$ -</u>	<u>\$ 2,500,000</u>
Balance at 30/09/2002	<u>\$ 2,400,000</u>	<u>\$ -</u>	<u>\$ 2,400,000</u>

The investment property represents long-term leasehold interests in land and building in Hong Kong.

The value of investment property was stated on a fair open market value basis.

The first revaluation was carried out as at 30 September 1993 by an independent professional valuer and the revaluation surplus of HK\$8,697,185 transferred to revaluation reserve was brought forward to current year.

The second revaluation was carried out as at 30 September 1998 by a representation from the management of its beneficial owner, The Hong Kong Institute of Architects. The revaluation surplus of HK\$2,616,833 was transferred to revaluation reserve.

The third revaluation was carried out as at 30 September 2001 by an independent professional valuer and the deficit on revaluation of HK\$7,896,000 represents the difference between the fair open market value and net book value and has been debited to the revaluation reserves.

The latest revaluation was carried out as at 30 September 2003 by an independent professional valuer and the surplus on revaluation of HK\$100,000 represents the difference between the fair open market value and net book value and has been credited to the revaluation reserves.

The company leases out investment property under operating lease at fixed monthly rental of HK\$14,500 for a period of three years. The lease includes no contingent rentals.

The company's total future minimum lease payments under non-cancellable operating lease is receivable as follows: -

	2003	2002
Within one year	\$ 174,000	\$ 174,000
In the second to fifth years inclusive	105,850	279,850
	<u>\$ 279,850</u>	<u>\$ 453,850</u>

9. Share capital

	2003	2002
Authorised:		
10,000 Ordinary shares of HK\$1 each	<u>\$ 10,000</u>	<u>\$ 10,000</u>
Issued and fully paid:		
2 Ordinary shares of HK\$1 each	<u>\$ 2</u>	<u>\$ 2</u>

10. Related party transaction

As of 30 September 2003, the balance due to The Hong Kong Institute of Architects is unsecured, non-interested bearing, and with no fixed repayment date. It is the intention of The Hong Kong Institute of Architects to provide continual financial support and not to require repayment of the amount due by the Company until such time as it is financially able to do so.

**DETAILED INCOME STATEMENT
FOR THE YEAR ENDED 30 SEPTEMBER 2003**
(Expressed in Hong Kong dollars)

	<u>2003</u>	<u>2002</u>
Turnover		
Rental income	\$ 174,000	\$ 184,658
Other revenue		
Interest income	1,269	4,818
	<u>\$ 175,269</u>	<u>\$ 189,476</u>
Administrative expenses		
Legal and professional fees	\$ 14,000	\$ 18,157
Audit fee	6,000	5,400
Repair and maintenance	5,125	3,000
Business registration fee	2,600	250
Sundry	1,965	1,476
Insurance	720	720
Bank charges	240	240
Stamp duty		438
	<u>\$ 30,650</u>	<u>\$ 29,681</u>
Profit before taxation	<u>\$ 144,619</u>	<u>\$ 159,795</u>

17. Review & Research Report on Design Manual on Barrier Free Access and Facilities for Persons with a Disability and for the Elderly

Samson Wong & Associates Property Consultancy Ltd produced the Review & Research Report on the captioned subject. The Consultant was invited to speak to our Board of Local Affairs Members on 24 February 2003.

Board of Practices (BP)

18. Board of Practices Committees formed to date

- Overseas & Mainland Projects & Works Procurement Committee (chaired by Mr. Daniel Chi)
- Specification, Standards & Documentation Committee (chaired by Mr. Glenn Lau)
- Government & Government Agency Committee (chaired by Mr. Thomas Ling)
- Small Practices Committee (chaired by Mr. Vincent Ng)
- Consultant Procurement Committee (chaired by Mr. Kyran Sze)
- IT Committee (chaired by Mr. S S Yim)

19. HKIA Insurance

Marsh has been appointed the recommended Professional Indemnity Insurance consultants for HKIA members.

20. ASD Consultancy Agreement

The Board was informed that ArchSD, under new directions of the Works Bureau, is proposing a new Consultancy Agreement to be put into use in April 2003. This agreement was drafted by legal personnel of WB. Two of the proposed sections, namely, Confidentiality and Intellectual Property Right might have serious implications on all Consultants and therefore legal advice was being sought from our legal advisor Peter Lo. His initial comment to these two clauses was quite negative.

Member proposed to study the implication of the agreement as soon as possible. A seminar is scheduled for **6 Mar 2003 at 6:00 p.m.** at HKIA with the attendance of our legal Advisor, Mr. Peter Lo and our insurance consultant, Marsh. A quantity surveyor would be invited to be the moderator of the seminar.

21. School Improvement Programme – Meeting with ArchSD

Thomas Ling and Patrick Cheung had attended a meeting with ArchSD on SIP fee claims and noted that ArchSD had given recognition for fee adjustment and would like to know the amount of total claims at this stage.

22. Tendering & procurement procedures / requirements

The Board was informed that 18 firms had recently been requested to attend a presentation on a KCRC project only at EOI Stage. It was high time to approach all these client bodies to regularize the requirements to save resources from consultants. This would be taken up by the Consultants Procurement Committee.

Board of Educational Affairs (BEA)

23. Board of Educational Affairs Takes On a New Front

The Board of Educational Affairs, chaired by Mr. Dominic Lam from 2003, has taken on membership admission work, and has set up the following Committees and Working Group:

- Professional Assessment Committee (chaired by Mr. Hector Cheung)
- Membership Admission Committee (chaired by Ms Julie Mo)
- Continuing Professional Development Committee (chaired by Ms Carolin Fong)
- Education Development & Accreditation Committee (chaired by Mr. Bernard Hui)
- Architectural Research Committee (chaired by Prof Eric Lye)
- Education & Careers Expo Working Group (chaired by Mr. James Lee)

24. Education & Careers Expo 2003

The Institute staged a double booth at the Education & Careers Expo to be held during 20 – 23 February 2003 at the Hong Kong Convention and Exhibition Centre.

Apart from introducing the Institute and winning projects in HKIA Annual Awards 2001, the HKIA Booth focused on HKU and CUHK architecture programmes accredited by the HKIA. Post-secondary architecture programmes offered by the City University of Hong Kong and SPACE, HKU was also highlighted.

As part of the Careers Seminar series held concurrently at the Expo, Mr Wong Wah Sang, Vice President, spoke on “The Architectural Profession” to students, parents and interested individuals.

The Institute aimed to reach out to students, parents and the general public on architectural education and the architectural profession.

25. HKIA Examination 2002

25.1 Results of Written Papers

Passing rate per paper:

Paper 1a	- Statutory Controls in Building Works	62.9%
Paper 1b Part (i)	- Building Structures	52.4%



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6. Workshop on Seaview Building, Repulse Bay by Southern District Office on 4 March 2003

7. ArchSD Consultancy Agreement seminar by Mr Peter Lo and our insurance consultant, Marsh on 6 March 2003



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11. A Seminar on KCRC selection criteria for architectural consultants and presentation of KCRC new study on Linear City on 25 April 2003

12. A Press Conference on Tamar Project Second Stage Tendering on 8 April 2003 at HKIA Premises

13. Press Conference on Team Clean on 13 May 2003 at HKIA Premises

11. UIA Region IV Work Programme "Architecture for All"

Talk on Accessible Environments: Toward Universal Design

The CEPD talk was held on 29 May 2003 and was delivered by Mr. Joseph Kwan, Director of the Environmental Advisory Service; Mr. Toby Pugh the Director, Code Compliance of Walt Disney Imagineering Hong Kong and Mr. Howard Brown, Executive Director, Project Management, Walt Disney Imagineering Hong Kong. Over 100 participants attended the event.

UIA Work Programme Directors' Co-ordination Meeting, Istanbul, 14-15 June 2003

Mr. Joseph Kwan is the Director of UIA Region IV WP "Architecture for All" and therefore attended the captioned meeting. He also represented HKIA to attend the WP "The Role of the Architect" meeting.

12. Excursion 2003

52 participants have registered for the overseas excursion to France. Due to the SARS outbreak, at the tea party held on 29 March, participants have voted overwhelmingly to postpone the trip. The new date of travel was 10 to 21 September 2003.

A CD-rom containing photos and articles about the Excursion to Australia in 2002 was produced and presented to all tour participants and various parties in Australia who have received our delegation.

13. Excursion 2003 SPONSORS

The Institute would like to thank and acknowledge the support of the following companies for sponsoring 2 students representatives to join the France excursion:

Cityscape (HK) Company
Jets Technics Limited
Wai Yuen Hong
Buona Idea Building Materials (International) Limited

Board of Local Affairs (BLA)

14. Appointment to Government / Quasi-Government Committees

- Henry Ho and Steve Chan were nominated to join the Working Group on Building Quality, Sub-working Group on Water Leakage of Buildings Department.
- Franki Choi was nominated to join Green City Professional Group, Green Fun Committee of Home Affairs Department
- Andy Leung was nominated to join the Property and Real Estate Services Committee, Hong Kong Chamber of Commerce.
- KS Wong and Gabrielle Tsui were nominated to be the Country Reporters of Hong Kong to Commonwealth Association of Architects Sustainable Practice Guide.
- Anna Kwong was nominated to join the Screening Committee for Promoting Green Construction of Environmental Protection Department.
- Ha Si Hung, Henry Lau, Tsang Man Biu and Wong Wah Sang were nominated to join the Building Safety Loan Scheme Vetting Sub-committee of Buildings Department.
- Edwin Chan was nominated to join the Scoping Study on Licensing and other Regulatory Requirements of the Construction Industry, Business & Services Promotion Unit, Commerce, Industry & Technology Bureau
- Clement Chu was renominated to join the Advisory Committee on Barrier Free Access of Buildings Department.

15. Press Conference

- A Press Conference on Tamar Project Second Stage Tendering – Public Opinion, Position of the HKIA was held 8 April 2003 at the HKIA Premises. The President John Wong, Vice President Wong Wah Sang, and PC Lau spoke at the Conference.
- A Press Conference on Team Clean was held on 13 May 2003 at the HKIA Premises. Ava Ng, Andrew Lam and Kenneth To of Hong Kong Institute of Planners and John Wong, Stephen Tang, Bernard Lim and Vincent Ng of HKIA spoke at the Conference.

16. Forum

A Public Forum on Healthy Building Environment organized by HKIA and HKIP was held on 4 May 2003 at the Joint Professional Centre.

Board of Practices (BP)

17. ArchSD Consultancy Agreement

A seminar on ArchSD Consultancy Agreement was held on 6 March 2003. A follow up meeting with ArchSD was held on 24

March 2003. HKIA's Comments on the Revised Draft of General Conditions of Employment of Architectural and Associated Consultants was sent on 31 March 2003. Another letter was sent to ArchSD on 16 May 2003 to request further review on unresolved issues regarding the finalized Consultancy Agreement.

NOTES TO THE FINANCIAL STATEMENTS (Expressed in Hong Kong dollars)

1. Organisation and operations

The company is beneficially owned by The Hong Kong Institute of Architects, an Institution registered under the Hong Kong Institute of Architects Incorporation Ordinance.

The company is engaged in investment holding.

2. Adoption of Statements of Standard Accounting Practice

In the current year, the company has adopted, for the first time, the revised Statement of Standard Accounting Practice 1 ("SSAP 1 (Revised)") issued by the Hong Kong Society of Accountants.

In accordance with SSAP 1 (Revised), the statement of changes in equity has been presented in place of the statement of recognized gains and losses.

3. Principal accounting policies

(a) Basis of accounting

The financial statements have been prepared under the historical cost convention, and in accordance with Statement of Standard Accounting Practice issued by the Hong Kong Society of Accountants and generally accepted accounting principles in Hong Kong.

(b) Associated company

An associated company is a company in which the company holds a substantial percentage of the issued voting capital as a long-term investment and exercises significant influence in their management.

The investment in associated company is stated in the company's balance sheet at cost less any impairment loss deemed necessary by the directors.

(c) Related party

A party is considered to related if on party has the ability, directly or indirectly to control the other party or exercise significant influence over the other party in making financial and operating decisions. Party is also considered to be related if it is subject to common control or common significant influence.

(d) Depreciation

Depreciation is provided to write off the cost of property, plant and equipment over their estimated useful lives on a straight-line basis at the following annual rates:

Investment property	NIL
Office equipment	20%

(e) Investment property

An investment property is an interest in land and building in respect of which construction work and development have been completed and which is intended to be held on a long term basis for investment potential. The company has adopted the recommendations of Statement of Standard Accounting Practice No.13 issued by the Hong Kong Society of Accounts whereby investment properties are not depreciated.

(f) Revenue recognition

Revenue from leasing of property is recognised when due.

Interest income is recognised on an accrual basis.

4. Turnover

Turnover represents rental income earned.

BALANCE SHEET AT 30 SEPTEMBER 2003 (Expressed in Hong Kong dollars)

	Note	2003	2002
ASSETS			
Non-current assets			
Property, plant and equipment	8	\$ 2,500,000	\$ 2,400,000
Interest in an associated company	7	1	1
		<u>\$ 2,500,001</u>	<u>\$ 2,400,001</u>
Current assets			
Accounts receivable		\$ 10,150	\$ -
Deposits and prepayments		16,472	16,472
Cash at bank		871,165	710,636
		<u>\$ 897,787</u>	<u>\$ 727,108</u>
Current liabilities			
Creditors and accrued expenses		\$ 16,000	\$ 16,000
Receipts in advance		63,180	67,530
Taxation	6(b)	19,903	19,557
		<u>\$ 99,083</u>	<u>\$ 103,087</u>
		897,787	
Net current assets		<u>\$ 798,704</u>	<u>\$ 624,021</u>
Total assets less current liabilities		<u>\$ 3,298,705</u>	<u>\$ 3,024,022</u>
Non-current liabilities			
Advances from the beneficial owner	10	1,508,957	1,457,611
Net assets		<u>\$ 1,789,748</u>	<u>\$ 1,566,411</u>
CAPITAL AND RESERVES			
Share capital	9	\$ 2	\$ 2
Revaluation reserve		3,518,018	3,418,018
Accumulated losses		(1,728,272)	(1,851,609)
Shareholders' funds		<u>\$ 1,789,748</u>	<u>\$ 1,566,411</u>

The financial statements were authorized for issue by the board of directors on



Director



Director

The notes on pages 7 to 13 form part of these financial statements

STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 SEPTEMBER 2003 (Expressed in Hong Kong dollars)

	Share capital	Revaluation reserve	Accumulated losses	Total
Balance at 30 September 2001	\$2	\$3,418,018	\$(1,989,463)	\$1,428,557
Net profit for the year	-	-	137,854	137,854
Balance at 30 September 2002	\$2	\$3,418,018	\$(1,851,609)	\$1,566,411
Net profit for the year	-	-	123,337	123,337
Surplus on revaluation (Note 8)	-	100,000	-	100,000
	<u>\$2</u>	<u>\$3,518,018</u>	<u>\$(1,728,272)</u>	<u>\$1,789,748</u>

The notes on pages 7 to 13 form part of these financial statements

18. Removal of Unauthorized Building Works

A Seminar on safe removal of unauthorized building works was held on 27 March 2003. A list of HKIA consultants for removal of unauthorized building works was sent to BD and uploaded onto HKIA web site.

19. Engagement of Architects/Authorized Persons for Lotteries Fund Projects

Social Welfare Department has planned to raise the existing ceiling fee for the appointment of architects/APs for preparation of the LF application from HK\$5,000 to HK\$30,000. SWD has also sought advice from ArchSD who confirmed that only sketch layout and cost estimate are required for the purpose of lodging an LF application. The series of correspondence between the Institute and SWD was uploaded on the HKIA Web for members' reference.

20. Tendering & procurement procedure / requirements

- A seminar on KCRC selection criteria for architectural consultants and presentation of KCRC new study on Linear City was held on 25 April 2003 and attended by over 50 members.
- Urban Renewal Authority representative was invited to Consultants Procurement Committee meeting on 12 May 2003 to give a briefing on the URA procurement system.

21. CAD Standard for Works Projects (CSWP), Standard Interface (Beta Version)

There are 20 practices joining the free trial run of Standard Interface (SI, beta version) arranged by the Works Bureau. Co-ordinated feedbacks will be provided to ETWB by the IT Committee.

22. Lists compiled for specific purpose & letters issued

- List of Architects for Conservation projects was sent to ArchSD on 17 March 2003
- Letter to ETWB - *Ethical Commitment by Consultants, Contractors and Suppliers New Clauses for incorporation into Government Contracts/Agreement* was sent on 7 April 2003.
- Letter to Labour Department - *Code of Practice for Safe Use of Mobile Cranes* was sent on 27 February 2003.

23. Survey Conducted

- Survey on members firms' status - circular 08/2003.
- Survey on Professional Indemnity Insurance - circular 15/2003.
- Survey on the AACSB Categorization, Shortlisting and Grading System - sent by fax on 19 May 2003 to all member practices.
- Result of HKIA Insurance Survey was arranged for onward submission to Conditions of Contract Sub-Committee of ETWB

24. Disciplinary Action against member firms

The Board strongly opined that HKIA should impose disciplinary action against member firms who made design submission in excess of the required minimum by client/developer.

Board of Educational Affairs (BEA)

25. Mandatory Adviser System for Professional Assessment Candidates

The ARB and the HKIA preferred having a mandatory Adviser system and requested the Professional Assessment Committee to strictly implement the mandatory advisor system.

26. Professional Assessment 2003

To prepare for the Professional Assessment in 2003, the Professional Assessment is preparing for open of registration and logistical arrangements. Registration period will be between 2 July and 1 August.

27. Lecture & Seminar Series 2003

The 20-session Lecture & Seminar Series 2003 shall be held from mid-August to end-October, every Monday and Thursday, at 6:00 pm - 8:30 pm at HKIA Premises. The cost for the entire series is \$3,000, while the cost per session is \$200. Graduate Members are entitled to a 10% discount.

28. Case Study Seminar

To help candidates prepare for the Case Study paper, the Case Study Subject Panel will hold a Case Study Seminar on 26 June at 6:30 pm.



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14.-15. Joint Forum with the HKIP on Healthy Living Environment at Joint Professional Centre, 4 May 2003

29. Membership Admission

During the period under review, the following new admissions have been made:

Fellows	3
Members	154
Graduate Members	21

The membership numbers to date stands at:

Fellow	132	Graduate Member	325
Members	1910	Retired Member	16
Overseas Member	36	Student Member	95
Associate Member	25	Honorary Member	2

30. Graduate Members

The Institute saw the need for admitting Year 3 graduates as Graduate member, such that aspiring would-be professionals could be associated with the Institute from an earlier stage. By admitting these Graduate Members, the category of GM(Year-out) would no longer be needed. There is currently no Graduate Member (Year-out).

31. HKIA Affiliates

An Affiliates Working Group has been formed under the Membership Admission Committee. Apart from reviewing the admission criteria, admission route and codes of conduct of the HK Institute of Clerk of Works, BIAT Hong Kong Branch and the Institute of Clerk of Works Great Britain, the Working Group would also:

- define the pre-admission training programme, the current plan would be a short series of Workshops
- define the guidelines for pre-admission interview
- prepare a set of admission guidelines for feedback by BEdA and Council
- liaise with the three respective Institutes for their feedback

In the long run, it is hoped that suitable candidates from beyond the three Institutes could be admitted.

32. Continuing Professional Development Committee

Recent CPD Events

1. Cracking the Cipher Series – Seminar on Decoding Litigation on 28 May
2. CEPD Seminar on - Introduction to the New Standard Form of Building Contract for Use in Hong Kong on 2 June
3. Cracking the Cipher Series – Seminar on Decoding Arbitration on 5 June
4. Cracking the Cipher Series – Seminar on Decoding Mediation on 12 June
5. Cracking the Cipher Series – Seminar on Decoding Expert Adjudication on 17 June

33. Reciprocity with Mainland China (BEdA & BExA)

A framework agreement has been agreed in principle for execution between NBAA and HKIA on mutual recognition. A preliminary position paper was endorsed by BEdA to serve as reference for negotiation with National Administration Board of Architectural Registration (NABAR) of the Mainland.

34. HKU/CUHK Visit

A visiting panel is being formed which will include representative from ARB to visit HKU/CUHK by October / November 2003.

35. Site Safety Cards

The Site Safety Training Working Group under the CPD Committee is in close liaison with Labour Department on training for renewal of Site Safety Cards for HKIA Members. Details will be announced subject to agreement with Labour Department.



Anna Kwong
Hon Secretary

18 June 2003

REPORT OF THE AUDITORS TO THE MEMBERS OF HKIA SERVICES LIMITED (incorporated in Hong Kong with limited liability)

We have audited the financial statements on pages 4 to 13 which have been prepared in accordance with accounting principles generally accepted in Hong Kong.

Respective responsibilities of directors and auditors

The Companies Ordinance requires the directors to prepare financial statements which give a true and fair view. In preparing financial statements which give a true and fair view it is fundamental that appropriate accounting policies are selected and applied consistently.

It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you, as a body, in accordance with section 141 of the Companies Ordinance, and for no other purpose. We do not assume responsibility towards or accept liability to any other person for the contents of this report.

Basis of opinion

We conducted our audit in accordance with Statements of Auditing Standards issued by the Hong Kong Society of Accountants. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgments made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance as to whether the financial statements are free from material misstatement. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements. We believe that our audit provides a reasonable basis for our opinion.

Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 30 September 2003 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Ordinance.



HORWATH HONG KONG CPA LIMITED
Certified Public Accountants

Steven James Apedaile
Practising Certificate number P01211

2001 Central Plaza
18 Harbour Road
Wanchai
HONG KONG

INCOME STATEMENT FOR THE YEAR ENDED 30 SEPTEMBER 2003 (Expressed in Hong Kong dollars)

	Note	2003	2002
Turnover	4	\$ 174,000	\$ 184,658
Other revenue		1,269	4,818
Administrative expenses		(30,650)	(29,681)
Profit before taxation	5	\$ 144,619	\$ 159,795
Taxation	6(a)	(21,282)	(21,941)
Profit after taxation		\$ 123,337	\$ 137,854

The notes on pages 7 to 13 form part of these financial statements

REPORT OF THE DIRECTORS

The directors submit their report together with the audited financial statements for the year ended 30 September 2003.

Principal activity

The company is beneficially owned by The Hong Kong Institute of Architects, an Institution registered under the Hong Kong Institute of Architects Incorporation Ordinance.

The company is engaged in investment holding.

Results

The profit of the company for the year ended 30 September 2003 and the state of the company's affairs at that date are set out on pages 4 to 13.

The directors do not recommend the payment of a dividend.

Property, plant and equipment

Movements in property, plant and equipment during the year are set out in note 8 to the financial statements.

Directors

The directors during the financial year were:-

WONG Wah Sang	
KWAN Kwok Lok, Joseph	(resigned on 1 January 2003)
LAU Sau Shing, Patrick	(resigned on 1 January 2003)
HUI Man Bock, Bernard	(resigned on 1 January 2003)
WONG Po Lung, John	(appointed on 1 January 2003)
SHEN, Edward	(appointed on 1 January 2003)
KWONG Sum Yee, Anna	(appointed on 1 January 2003)

There being no provision in the Articles of Association to the contrary, all the existing directors remain office for the ensuing year.

No contract of significance, to which the company was a party and in which a director of the company had a material interest, subsisted at the end of the year or at any time during the year.

At no time during the year was the company a party to any arrangement to enable the directors of the company to acquire benefits by means of acquisition of shares in or debentures of the company or any other body corporate.

Auditors

The financial statements have been audited by Horwath Hong Kong CPA Limited who retire and, being eligible, offer themselves for re-appointment.

By Order of the Board Director

Hong Kong, 28 Jan 2004



Wong Wah Sang
Director

3rd Quarterly General Meeting Hon Secretary Report, 17 September 2003

1. Coalition of Professional Services

The Coalition has received and met with delegations from Shandong and Dalin Municipal Bodies recently. The proposal on how to repair the down pipes of Block E, Amoy Gardens was completed and presented to the Owners Committee of Amoy Gardens for approval.

Board of Internal Affairs (BIA)

2. A Century of Hong Kong Architecture

The Lord Wilson Heritage Trust approved a grant of \$515,000 to HKIA. So far, the committee had successfully interviewed 10 senior architects, including Mr Andrew Lee, Mr Donald Liao, Mr Edwin Wong, Mr Edward Ho, Mr Jose Lei, Mr James Kinoshita, Prof. David Lung, Prof. Eric Lye, Mr Gus da Roza and Mr Chung Wah Nan. More interviews would be conducted on local and well-established architectural practices and non-architects.

3. Annual Ball 2003

This year, the Annual Ball 2003 would be staged at Loke Yew Hall of HKU on 6 December 2003, with the theme on "Heritage". Invitation would be sent to Dr Ho Chi Ping, JP, Secretary for Home affairs of the Government of the HKSAR to be our Guest of Honour.

4. Annual Awards 2003

Nomination would be commenced around early October 2003. The Jury Panel were confirmed as Mr Winston Chu, Director of Society for Protection of the Harbour Limited as Lay Juror; Mr Paul Andreu, a French Architect as Overseas Juror; Mr James Kinoshita and Mr Stephen Poon, Past Presidents of HKIA and Mr Humphrey Wong as young architect representative.

5. Young Architects' Award 2003

Sponsored by The Hsin Chong - K. N. Godfrey Yeh Education Fund and co-organized with Asian Cultural Council, Hong Kong (ACC), the theme this year would be "EXPO - Hong Kong Pavilion". The Competition was launched on 30 August 2003 with the registration deadline on 15 October 2003. The Jury, composed of Prof. Chang Yung Ho (Head & Professor, Graduate Center of Architecture, Peking University), Prof. Essy Baniassad, Prof. Patrick S S Lau, Mr Tim Li, Ms Michelle Vosper (ACC) and Dr. Geoffrey Yeh (Hsin Chong International Holdings Ltd.)

6. Emerging Hong Kong Young Architects Publication

20 entries out of 34 submissions were selected. The Jury Panel consisted of Prof. Patrick S S Lau, Mr Nelson Chen, Prof. Leslie Lu and Ms Agnes Ng. The Organizing Committee was now confirming the appointment of Graphics Designer and the Editor.

7. Quality Building Award 2004

The Hon Michael Suen Ming-Yeung, GBS, JP, Secretary for Housing, Planning and Lands had accepted to serve as the Hon Advisor for the Award while Mr Keith Kerr would be the Head of Jury. Deadline of nomination was set at 31 March 2004 with the final jury process to be carried out on 5 June 2004. A conference and banquet were scheduled for 10 July 2004 and 16 July 2004 respectively. An QBA official website would be launched soon.

8. Welfare & Activities Committee

Completed events included the HKIA-ASD Friendly Football Match held on 19 July 2003 at HK Football Club; Pool Side BBQ Party on 25 July 2003 at Royal HK Yacht Club and Boat Trip to Ninepin Island on 19 August 2003. Upcoming event would be a Glass Workshop on 27 September 2003 at Glass Artist Mr Wong Kowk Chung's workshop in Kwun Tong. A glass competition would be organized later and Mr Andrew Lee was being invited to be one of the Jury members.

9. HKIA Journal Best Paper Award for year 2002

From the results of review/comment from 9 reviewers on the 7 papers selected by the Editorial Board. The winners were (1) Design paper category: Paper title - Urban Regeneration, by Mr. Alex Lui (HKIA member); (2) Research paper category: Paper title - Quantification of Solar Access: A Novel Approach for Hong Kong, by Dr. G. Sweitzer and Dr. J. Mardaljevic (non-HKIA members). The 9 reviewers were: Mr Chung Wah Nan, Mr Frmihiko Maki, Mr Ng Yook Man, Dr Wong Wah Sang, Prof. Eric Lye, Prof. J M Ko, Prof. K W Chau, Prof. Kenneth Yeang, Prof. Patrick Lau, Prof. Tunney Lee. Prize presentation would be held at the 3rd QGM on 17 September 2003.

10. HKIA Publications

Preparation for several HKIA Publications were in progress and they were "Annual Awards 2002 Monograph", "In Search of Diversity in School Design" & "Membership List with Photo". PACE Ltd. would be appointed to carry out the publication package next year, which include the Directory 2004, Journal and Annual Awards 2002 Monograph. To save cost, newsletter would be incorporated into the Journal.



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16. Article 23 of the Basic Law Presentation on held on 7 July 2003

17. President presents the prize to Mr Alex Lui, one of the winners of HKIA Journal Best Paper Award for year 2002



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11. Appointment of Web Master

A web designer had been appointed to design the HKIA website. A programmer was being appointed to build the website. After

that, a part-time web-master would be appointed for long term maintenance. Representatives from each Board had been invited to attend meetings on website design.

12. Premises Improvement

Design of the face-lifting work was being tendered. 3 quotations would be returned by 19 September 2003. Upgrading of the sound system was completed in August 2003.

13. Review on the Current HKIA Guidelines

Review on the current "HKIA Code of Professional Conduct" and "HKIA Guidelines for the Promotion of Professional Services" are on the Board's agenda.

Board of Local Affairs (BLA)

14. Appointment to Government / Quasi-Government Committees

Screening Committee for Promoting Green Construction

Anna Kwong was nominated to the captioned Committee under the Environmental Protection Department of HKSAR Government.

<i>Re-nomination</i>	Anna Kwong	Yuen King Yuk	Bernard Lim
Victor Chan	James Lee	<i>Fresh Nomination</i>	Alex Lui
Patrick Cheung	Arthur Leung	Edwin Chan	Vincent Ng
Wilbert Ching	Tam Kam Yip	Chan Chiu Ming	Kyran Sze
Stephen Ho	John Wong	Marvin Chen	Tsang Man Biu
Ho Ting Fung	Wong Wah Sang	Kenneth Kan	Wong Kam Sing
Thomas Kwok	Wong Ying Fai	Rembert Lai	

15. Forum on Review of Consent Scheme

A Forum on Review of Consent Scheme was held on 29 July 2003 at the HKIA Premises. Bernard Hui, Chairman of BD Committee spoke at the Forum.

16. Greening 2003-2004

A site visit to Science Park and No.1 Peking Road was held on 2 August 2003. 25 members participated in the event. An Organizing Committee on Green Tour to Brazil in 2004 has been formed. More details regarding the tour will be released in due course.

17. UIA International Competition – Celebration of Cities

Paul Chu, Chairman of Competition Committee is preparing entries to UIA International Competition. A local design competition will be organized to select submission to both professional and student categories for the captioned in early 2004.

Board of External Affairs (BEXA)

18. International Conference / Overseas Meeting

2003 Ministry of Construction & Hong Kong Conference - Construction Services & Management, 20-22 Oct 2003, Wuhan

Mr. Tony Tang and Mr. Daniel Chi have written and submitted technical papers for the captioned conference. The papers would be published in the conference proceedings.

CAA Assembly & Conference, 27-30 August, Bloemfontein, South Africa

Ms. Anna Kwong represented HKIA to attend the CAA Assembly and Conference in South Africa.

19. Excursion to France

51 members and families joined in the academic excursion to France, held from 10 September to 21 September 2003. Besides visiting architectural sites, the group also paid official visits to architectural and academic institutions in France.

20. ARCASIA Awards

HKIA has nominated 7 Past HKIA Annual Awards Winning projects to compete for ARCASIA Awards 2003:

Category	Architectural Practice / Organisation	Project Name
A-1 Single family Residential projects (Single, Individual Units)	LCL Architects Limited	56 Plantation Road
A-2 Multiple Family Residential projects (Multi-storey Apartments / Flats)	Rocco Design Limited	Hollywood Terrace
B-1 Commercial Buildings (Office Buildings)	Rocco Design Limited	8 Queen's Road Central

18.-20. Joint Forum on CEPA, on 21 July 2003 at Joint Professional Centre - Guest Speakers The Hon Henry Tang and Mr Y C Lo

12. Finance lease creditors

Obligations under finance leases:

	Minimum lease payment		Present value of Minimum lease payment	
	2003 HK\$	2002 HK\$	2003 HK\$	2002 HK\$
Amount payable:				
Within one year	20,160	20,160	15,360	15,360
In the second to fifth years Inclusive	28,560	48,720	21,760	37,120
	48,720	68,880	37,120	52,480
Future finance charges	(11,600)	(16,400)	-	-
Present value of lease Obligations	37,120	52,480	37,120	52,480
Portion classified as current Obligations			(15,360)	(15,360)
			21,760	37,120

It is the Institute's policy to lease some of its equipment under finance leases. The lease term is 5 years. The lease is on a fixed repayment basis and no arrangements have been entered into for contingent rental payments

13. General reserve

	2003	2002
Balance of donation for Radio Television Hong Kong programs production	\$ 456,897	\$ 456,897
HKIA Funds for Public Conferences, Seminars & Exhibitions in 1996	200,000	200,000
Donation for Public Conference, Seminar, Exhibition, Research and Competition	150,000	150,000
Balance of donation from Mr Dennis Lau Wing Kwong in 1994	67,248	70,870
Balance of donation from Mr Stephen Poon in 1995	25,808	25,808
	\$ 899,953	\$ 903,575

14. Related party transaction

Architects Registration Board ("ARB") is an affiliated board with the Institute and thus considered as a related party.

The Institute has an amount due from ARB of HK\$1,486,289 (2002: HK\$1,253,800) at the year-end which is unsecured, interest free and repayable within one year. The Institute also received management fee income of HK\$1,415,321 (2002: HK\$1,557,027) from ARB for the year.

15. Reporting currency

All amounts are expressed in Hong Kong dollars unless otherwise specified.

9. Other Investments

	<u>2003</u>	<u>2002</u>
Unlisted securities at fair value:-		
Certificates of deposit	\$ 4,123,476	\$ -

10. Accounts receivable

Accounts receivable represents income from publications for the year ended 30 September 2003.

11. Commitments under operating leases

	<u>2003</u>	<u>2002</u>
Minimum lease payments paid under operating leases:-		
Land and buildings	\$ 732,000	\$ 893,856
Other equipment	96,990	151,027
	<u>\$ 828,990</u>	<u>\$ 1,044,883</u>

11. Commitments under operating leases (con't)

At the balance sheet date, the Institute had outstanding minimum commitments under non-cancellable operating leases, which fall due as follows:-

	<u>2003</u>	<u>2002</u>
Land and buildings		
Within one year	\$ 987,888	\$ 987,888
In the second to fifth years inclusive	658,592	1,646,480
	<u>\$ 1,646,480</u>	<u>\$ 2,634,368</u>
Other equipment		
Within one year	\$ 27,600	\$ 87,119
In the second to fifth years inclusive	17,732	-
	<u>\$ 45,332</u>	<u>\$ 87,119</u>

Operating lease payments represent rentals payable by the company for some of its office properties and server in internet services. The leases are negotiated for three years for land and building and two years for other equipment and rentals are fixed for three years and two years irrespectively.

B-2 Resort Buildings (Leisure Buildings & Other Recreation Facilities)	Arch Design Architects Limited	Jockey Club Mt. Davis Youth Hostel
B-3 Social / Institutional Buildings (Schools)	Design Consultants Limited	Australian International School Hong Kong
B-3 Social / Institutional Buildings (Community Facilities)	Architectural Services Department	Museum of Coastal Defence
D Conservation Projects (Houses, Shophouses)	Housing Department	Murray House

The judging, announcement of results and prize presentation will be held at the ARCASIA Forum in Bangladesh in December 2003.

21. Joint Forum on Closer Economic Partnership Arrangement (CEPA)

HKIA has organised a Joint Forum on CEPA with Hong Kong Construction Association, The Hong Kong Institution of Engineers, The Hong Kong Institute of Landscape Architects, The Hong Kong Institute of Planners and the Hong Kong Institute of Surveyors on 21 July 2003 at Joint Professional Centre.

The Forum speakers were The Hon. Henry Tang, at the time the Secretary of Commerce, Industry and Technology; Mr. Y. C. Lo, Permanent Secretary for the Environment, Transport & Works (Works) and Mr. Helius Ng of Works Bureau. Over 200 participants from the 6 Institutes attended the event and a lot of useful comments and questions on CEPA were raised.

As a follow up to the Forum, several meetings were held with Works Bureau and the Institute has also made 2 submissions on comments regarding CEPA.

22. Exhibition

HKIA Exhibition "City of Life, Hong Kong" supported by Hong Kong Arts Development Council, will be held from 6 to 10 November 2003 at Park Court, Pacific Place.

Board of Educational Affairs (BEA)**23. Professional Assessment 2003**

316 applications were received and were being vetted. 149 Case Study Synopses were received and checked. Lecture and Seminar Series began in mid-August and would continue until early-November.

24. Second Professional Interview – Examination 2002

Second Professional Interview for Examination 2002 would be held for 41 candidates on Thursday, 25 September 2003 at the Caine Road Baptist Church.

25. Recent CPD Events

- Seminar on "Partnering in Hong Kong – Perspectives of a Facilitator and a Lawyer" held on 5 August was a full-house event.
- Seminar on "Second Generation Partnering – Guaranteed Maximum Price Contracting" was held on 11 August was another full-house event.
- Seminar and Site Visit to ICAC Headquarters were jointly organized by the HKIA and ICAC on 6 September.

26. Green Card Renewal

The Site Safety Training Working Group is working closely with the Labour Department in allowing HKIA Members (including Fellows, Members, Associate Members, Graduate Members and Student Members) who have satisfied the annual mandatory CPD requirement to be considered as having satisfied all site safety requirements for issuance of a Green Card.

27. Reciprocity discussions with the Mainland

An exam experts meeting with Mainland counterparts will be held in Beijing on 11 September 2003. This is part of the preparation works in reciprocity discussions with the Mainland. A letter of intent has been signed on 15 September 2003. A Members Forum would soon be held.

28. Defaulters

A final reminder had been sent to some 30 defaulters, but to no avail. Their names would be removed from the membership register accordingly.

29. PSDAS Funding

Professional Services Development Assistance Scheme (PSDAS) Funding - \$144,000 has been allocated by the PSDAS for the CPD programme on "Promoting Knowledge Transfer in the Architectural and Building Industry in Mainland China". The programme is led by Mr. Steven Lau of HKU, Mr. Ronald Chow and Mr. Lee Yiu Tung. Mainland experts would be invited to seminars / workshops in Hong Kong, and the target date of event launch would have to be deferred until end of 2003 or early 2004.

30. Affiliates

Initial proposals on admission of Affiliates have been presented to the Working Group on Manpower Training and



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21.-22. Welfare and Activities Committee was organized the boat trip to Ninepin Island on 19 August 2003

23.-24. HKIA and NABAR Signing of Memorandum of Understanding at Beijing on 15 Sept 2003

25. Seminar on Hong Kong International Airport Briefing by Dr David J Pang, CEO was held on 7 October 2003



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Development of the Provisional Construction Industry Coordination Board of the HKSAR Government. Government's support and recognition of HKIA Affiliates are being solicited, whilst recognition by private sector would also be promoted.

Board of Practices (BP)

31. Seminars arranged for the coming months:

- a. Seminar on Architect's Role in Obtaining a Licence for Selected Uses of a Building
The seminar will be held on the evening of 24 Sept 2003 at HKIA. Mr TANG Hung-ki (CO/LA of Home Affairs Department) will be the speaker. The Seminar is already full.
- b. Seminar on Hong Kong International Airport Briefing
The Seminar will be held on the evening of 7 Oct. at HKIA. Dr. David J. Pang, CEO of Airport Authority HK will be the speaker.
- c. Seminar on licensing and regulations related to setting up practices in the Mainland
Speaker from Beijing will be invited to brief members on licensing and regulations related to setting up practices in the Mainland China. The Seminar will be conducted in Putonghua and the date will be confirmed shortly.

32. ArchSD Consultancy Agreement

The Board issued a letter on 19 June expressing disappointment to the revised Draft on General Conditions of Employment of Architectural and Associated consultants. HKIA's views and concerns on unfair allocation of risk and liability and the increase in insurance premium were not adequately addressed and answered in ArchSD's reply dated 30 May 2003. The Board suggested that meetings and dialogues should be initiated amongst all stakeholders to work out a set of conditions that are fair to all parties. An informal lunch meeting was arranged on 12 August 2003 to meet Mr. CH Yue, Director of ArchSD.

33. Letter to Education and Manpower Bureau (EMB)

The letter was issued on 31 July 2003 to request apportioned payment for SIP self delivery mode projects. Reply from EMB and follow up letters from the Institute were uploaded onto the HKIA web for members' information.

34. Letter to Vocational Training Council (VTC)

VTC was soliciting full concept designs without any form of remuneration. A letter was sent to VTC on 19 June clarifying the position of HKIA on soliciting speculative design. An email enclosing the same letter was circulated to HKIA Member Practices reminding that in submitting full concept designs without any form of remuneration, they may be in violation of the HKIA Code of Professional Conduct, and as a consequence subject themselves to disciplinary action by the Institute.

35. HKIA Average Remuneration and Minimum Hourly Rates

The Board confirmed to hold on the Minimum Hourly Rates published in the Agreement Between Client & Architect & Scale of Professional Charges for the time being. In addition, the Average Remuneration and Minimum Hourly Rates uploaded onto the web since last year were removed to avoid confusion.

36. Bills Committee on Copyright (Amendment) Bill 2001 and Copyright (Amendment) Bill 2003

A written submission was forwarded to Legco on 23 June reiterating views submitted on 18 Dec. 2001. Both submissions could be viewed at the following link:
<http://www.legco.gov.hk/yr01-02/english/bc/bc04/papers/bc040704cb1-2106-43e.pdf>

37. Graduate Employment Training Scheme

Member Firms were informed that the captioned scheme would be launched officially on Aug 1, 2003. Architectural firms who wish to take on fresh university graduates are required to return a registration form to universities or Labour Department for vetting and

interviews arrangement. For each graduate engaged, a monthly training allowance of HK\$2000 for a maximum of six months will be paid to the employer. Details of the scheme and registration form were uploaded on the HKIA website. http://www.hkia.net/load3.asp?file=66403115.htm&content_id=3115

26.-27. Excursion to France, 10-21 September 2003

28. Forum on 'Mutual Recognition of Professional Qualification with the Mainland' on 25 September 2003

29. Site Visit to 129 Repulse Bay on 18 October 2003

Anna Kwong
Hon Secretary

17 September 2003

NOTES TO THE FINANCIAL STATEMENTS

The first revaluation was carried out as at 30 September 1993 by an independent professional valuer and the revaluation surplus of HK\$8,697,185 transferred to revaluation reserve was brought forward to current year.

The second revaluation was carried out as at 30 September 1998 as per the Council's representation. The revaluation surplus of HK\$2,616,833 was transferred to revaluation reserve.

The third revaluation was carried out as at 30 September 2001 by an independent professional valuer and the deficit on revaluation of HK\$7,896,000 represents the difference between the fair open market value and net book value and has been debited to the revaluation reserves.

The latest revaluation was carried out as at 30 September 2003 by an independent professional valuer and the surplus on revaluation of HK\$100,000 represents the difference between the fair open market value and net book value and has been credited to the revaluation reserves.

The Institute leases out investment property under operating lease at fixed monthly rental of HK\$14,500 for a period of three years. The lease includes no contingent rentals.

The Institute's total future minimum lease payments under non-cancellable operating lease is receivable as follows: -

	2003	2002
Within one year	\$ 174,000	\$ 174,000
In the second to fifth years inclusive	105,850	279,850
	<u>\$ 279,850</u>	<u>\$ 453,850</u>

8. Intangible assets

	2003
At cost:	
At 30 September 2002	\$ 274,771
Additions	-
At 30 September 2003	<u>\$ 274,771</u>
Aggregate amortization	
At 30 September 2002	\$ 14,883
Charge for the year	99,605
At 30 September 2003	<u>\$ 114,488</u>
Net book value:	
At 30 September 2003	\$ 160,283
At 30 September 2002	<u>\$ 259,888</u>

NOTES TO THE FINANCIAL STATEMENTS

6. Congress expenses

	2003	2002
HKIA Official Representative to Overseas Visit/ Services Promotion	\$ 77,811	\$ -
Study Mission on Construction (Design and Management) Practice in United Kingdom and Ireland for Construction Industry	15,300	-
UIA Professional Practice	7,667	-
APEC Meeting in Malaysia	6,934	-
Ministry of Construction 2002 Conference in Nanjing	6,703	-
ETWB-MOC Meeting in Beijing	6,165	-
Mainland and HK Conference on the Development and Co-operation of Construction in Kunming	2,500	1,305
Jiangsu Hong Kong Week – Exhibition in Nanjing	2,084	-
UIA Congress	-	144,718
APEC Meeting in Australia	-	9,559
China Architectural International Conference 2002	-	5,620
Architect Society Academic Conference 2001	-	3,774
Meeting with Architectural Society of China	-	2,370
Academic Exchange Excursion to Nanjing	-	2,170
	<u>\$ 125,164</u>	<u>\$ 169,516</u>

NOTES TO THE FINANCIAL STATEMENTS

7. Property, furniture and equipment

	Investment property	Leasehold improvements	Furniture and equipment	Office computers	Total
Cost or valuation:-					
At 30 September 2002	\$ 2,400,000	\$ 1,893,143	\$ 266,397	\$ 619,792	\$ 5,179,332
Surplus on revaluation	100,000	-	-	-	100,000
Additions	-	-	67,003	44,859	111,862
At 30 September 2003	<u>\$ 2,500,000</u>	<u>\$ 1,893,143</u>	<u>\$ 333,400</u>	<u>\$ 664,651</u>	<u>\$ 5,391,194</u>
Aggregate depreciation:-					
At 30 September 2002	\$ -	\$ 1,893,143	\$ 215,997	\$ 513,019	\$ 2,622,159
Charge for the year	-	-	42,485	69,811	112,296
At 30 September 2003	<u>\$ -</u>	<u>\$ 1,893,143</u>	<u>\$ 258,482</u>	<u>\$ 582,830</u>	<u>\$ 2,734,455</u>
Net book value:-					
At 30 September 2003	<u>\$ 2,500,000</u>	<u>\$ -</u>	<u>\$ 74,918</u>	<u>\$ 81,821</u>	<u>2,656,739</u>
At 30 September 2002	<u>\$ 2,400,000</u>	<u>\$ -</u>	<u>\$ 50,400</u>	<u>\$ 106,773</u>	<u>\$ 2,557,173</u>

The investment property represents long-term leasehold interest in land and buildings in Hong Kong. The value of investment property was stated on a fair open market value basis.

Annual General Meeting Hon Secretary Report, 17 December 2003

Board of Internal Affairs (BIA)

1. **A Century of Hong Kong Architecture**

This year, the committee had interviewed 12 senior architects, including Mr Andrew Lee, Mr Donald Liao, Mr Edwin Wong, Mr Edward Ho, Mr Jose Lei, Mr James Kinoshita, Prof. David Lung, the late Prof. Eric Lye, Mr Gus da Roza, Mr Chung Wah Nan, Prof Patrick Lau and Mr. Leslie Ouyang. Official website www.hkia.net/100year was launched at the Annual Ball 2003 on 6 December 2003 by President-elect, Mr Edward Shen. Coming plans in 2004 would be the public talk series in July 2004 and a moving exhibition on Trams in October 2004.

2. **Annual Ball 2003**

The Annual Ball 2003 was successfully completed at Loke Yew Hall of HKU on 6 December 2003, with the theme on "Heritage". There were about 290 guests in 24 tables. Overwhelming feedbacks were received for both the historical settings and wonderful programme. Dr Patrick Ho Chi Ping, JP, Secretary for Home Affairs of the Government of the HKSAR was our Guest of Honour.

3. **Annual Awards 2003**

Nomination commenced in early October 2003 with the deadline on 31 December 2003, 12:00noon. Jury process would be started in the midst of January 2004.

4. **Young Architects' Award 2003 (YAA2003)**

Sponsored by The Hsin Chong - K. N. Godfrey Yeh Education Fund and co-organized with Asian Cultural Council, Hong Kong, the theme of the Award was "EXPO –Hong Kong Pavilion". 14 submissions were received by the deadline on 15 November 2003. The short-listing session was held on 4 December 2003, with 6 candidates selected to attend the Interview on 6 December 2003. The Award Recipient of YAA2003 was Mr Brian CHAN Yuk-shing.

5. **Guided Architecture Tour**

Being co-organized with the Hong Kong Tourism Board, this programme had been conducted for over 80 Saturdays, starting from June 2002. Positive feedbacks were received and the programme would be extending to 2004, with the launching of the new Mandarin Guided Tour in January 2004. Recruitment programme for new architect-guides was commenced in early December.

6. **Quality Building Award 2004**

Official website for Quality Building Award 2004 was launched in November 2003. The website address was www.QBA2004.com

7. **Welfare & Activities Committee**

The Committee organized 2 Glass Workshops on 27 September and 8 November 2003; an HKIA-HKIE-HKILA-HKIS Friendly Football Match on 8 November 2003; a CPD programme-Heritage Walk to Shui Tau Tsuen, Shui Mei Tsuen and Ping Shan on 16 November 2003 and a HKIA-HKDC Design Charette on 13 December 2003. The last programme in 2003 would be the HKIA In-house Christmas Party on 17 December 2003, following the Annual General Meeting. All the programmes were well received by Members, in which the Heritage Walk had a participation of over 110 people and 10 tables of traditional "poon choi" were organized.

8. **HKIA Publications**

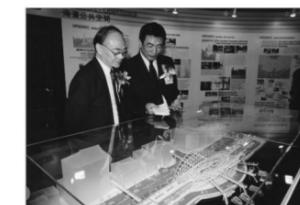
Preparations for several HKIA Publications were in progress, including the "Annual Awards 2002 Monograph", "In Search of Diversity in School Design", "2021-Emerging Hong Kong Architects" and the "New Version of Building Contracts".

9. **Premises Improvement**

3 quotations were returned by 19 September 2003 for the premises face-lifting work. Analysis and revision on the tender and construction items were in progress. A Joint House Committee meeting between HKIA and ARB was held in mid-November 2003 for discussion.

10. **Review on the Current HKIA Guidelines for Promotion of Professional Services**

Review on the current "HKIA Code of Professional Conduct" and "HKIA Guidelines for the Promotion of Professional Services" was on BIA's and BP's agenda. A Task Force was formed with representatives from both BP and BIA. First Task Force meeting was held in mid November 2003 and the draft paper was under preparation.



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30.-31. City of Life - HK Architecture & Art Influence Exhibition Opening Ceremony on 6 November 2003

32. Seminar on Equal Opportunities and the Architectural Profession on 27 November 2003

33. HKIA-HKIE-HKILA-HKIS Friendly Football Match on 8 November 2003

34. Heritage Walk to Shui Tau Tsuen, Shui Mei Tsuen and Ping Shan on 16 November 2003



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35. Views on the Harbour Reclamation Press Conference organized by the Urban Design Alliance held on 12 October 2003 at the HKIA Premises
36. Press Conference on the Development of West Kowloon Cultural District was held on 17 October 2003
37. Seminar on Site Coverage was held on 1 December 2003
38. B.D. Road Show Opening Ceremony on 2 November 2003

Board of External Affairs (BExA)

11. Exhibition

Hong Kong Trade Development Council SME CEPA Expo

The Institute joined the SME CEPA Expo held in Hong Kong Convention Centre from 2-3 December 2003. HKIA prepared a panel with information on mutual recognition matters and on market access.

HKIA 'City of Life' Exhibition supported by Hong Kong Arts Development Council (HKADC)

The exhibition was held from 6 to 10 November 2003 at Park Court, Pacific Place. The themes of the exhibition were 'Hong Kong Waterfront Architecture' and 'Urban Architecture and the Seeds of Transportation Growth'. Mr. Yue Chi Hang, Director of Architectural Services and Mr. Darwin Chen, Chairman of HKADC, were the Guests of Honour.

International Conference / Overseas Meeting

MOC Conference on Construction Services & Management, Wuhan, 20-22 October 2003

The event was co-organised by the Ministry of Construction, Works Bureau and 9 institutes of the Construction industry. 149 delegates from Hong Kong attended the conference. Mr. Tony Tang and Mr. John Wong represented HKIA and President was moderator of one of the discussion sessions.

A Draft Agreement on the Mutual Recognition of the Qualification of Architects was also signed with Mainland authorities in Wuhan on 20 October 2003.

The Architectural Society of China (ASC) 50th Anniversary and Annual Convention, 22-24 October 2003

Mr. John Wong attend the captioned and presented a gift to ASC on behalf of HKIA. Mr. Barry Will also attended as ARCASIA Chairman.

World Association of Chinese Architects

Mr. John Wong attended the second Formation Committee meeting in Beijing held from 25 to 26 October 2003.

Architectural Society of Shanghai 50th Anniversary Celebration and Symposium, 29 October 2003

Mr. Edward Shen represented HKIA to the captioned and delivered a paper titled 'The Sixth Sense'.

China, Japan, Korea Registered Architects Organisation Meeting, Kunming, 29-30 October 2003

Mr. Dominic Lam represented HKIA to join the captioned meeting organised by the National Administration Board of Architectural Registration.

12. ARCASIA Council & Forum 12

The annual ARCASIA Council Meeting was held from 8-9 December in Dhaka, Bangladesh and was chaired by Mr. Barry Will, ARCASIA Chairman, assisted by Mr. Tony Tang, Hon. Secretary and the Registrar.

Mr. Joseph Kwan represented HKIA to attend the ARCASIA Council Meeting, while Prof. Patrick Lau represented BEdA at the ARCASIA Committee for Architectural Education. The ARCASIA Forum was held from 10-11 December 2003. Other attendees included Mr. Ronald Poon, ARCASIA Advisor, Prof. Essy Baniassad and 2 representatives from ArchSD.

13. Excursion to France 2003

A powerpoint presentation on the life and works of Le Corbusier, as seen during the excursion, was held on 11 December 2003 and over 100 members attended the event.

14. UIA Work Programme "Architecture and the Disabled"

The Work Programme organised a Workshop at Dhaka Sheraton Hotel, the venue of ARCASIA Forum, immediately after the Forum in the morning of 12 December 2003. 5 speakers, including Mr. Joseph Kwan, WP Director, made presentations and had fruitful discussions. Mr. Barry Will, ARCASIA Chairman, Mr. Mubassar Hussain, President of the Institute of Architects Bangladesh and Mr. Muzharul Islam, a local dignitary officiated at the opening. The Workshop was enthusiastically attended by over 150 participants.

Note	Income	Expenses	2003	2002
UIA				
- Work Programme – Architects and the Disabled	\$ 30,000	\$ (37,845)	\$ (7,845)	\$ (85,127)
- Exhibition at Berlin Congress 2002	-	-	-	8,555
Coalition of Professional Services	-	(8,000)	(8,000)	(16,783)
Green Building Challenge				
- 2000	-	-	-	(80,000)
- 2002	-	(9,682)	(9,682)	(63,762)
HKIA/HKIE/HKIS Joint Conference	-	(10,000)	(10,000)	-
World Day of Architecture				
- 2001	-	-	-	97,829
- 2002	40,615	(50,871)	(10,256)	(1,041)
CAA Conference	-	(14,032)	(14,032)	(27,762)
SARS Forum	1,535	(16,107)	(14,572)	-
Dragon Boat and others	-	(35,296)	(35,296)	(51,791)
Working lunch & Quarterly General Meeting	-	(52,760)	(52,760)	(98,505)
Future Outlook of Construction IT	-	-	-	32,656
Chongqing Trip	-	-	-	(14,078)
Professional Green Building Council	-	-	-	(20,000)
UIA Committee – Prize International UIA Competition	-	-	-	(27,340)
	\$ 1,924,585	\$ (1,913,352)	\$ 11,233	\$ (302,810)

NOTES TO THE FINANCIAL STATEMENTS

5. Other functions, net

Receipts and expenses relating to various functions held during the year were as follows:-

Note	Income	Expenses	2003	2002
Guangzhou Exhibition	\$ 248,142	\$ (157,109)	\$ 91,033	\$ -
Annual ball	506,850	(432,883)	73,967	71,241
Overseas Excursion				
- 2001 Spain	-	-	-	4,320
- 2002 Australia	470	(955)	(485)	(5,931)
- 2002 Shanghai	-	-	-	153
- 2003 France	841,180	(823,648)	17,532	-
ARCASIA function				
- 2001	-	-	-	(9,319)
- 2002	49,322	(37,394)	11,928	-
CPD (2002: CEPD)				
- Seminars and Events	600	(9,524)	(8,924)	(33,495)
- Putonghua Course	19,000	(8,820)	10,180	17,520
School Design Competition	100,000	(91,297)	8,703	107,652
Shanghai – Hong Kong Exchange Conference	5,100	-	5,100	(2,892)
Site Safety Training Seminars	2,000	-	2,000	3,150
Greening				
- 2000	-	-	-	(380)
- 2001	-	-	-	(19,045)
- 2002	1,900	(15,232)	(13,332)	(36,095)
- 2003	1,550	(988)	562	-
Western District Survey and Workshop	3,622	(3,622)	-	(2,207)
Beijing – Hong Kong Economic Excursion	-	(1,634)	(1,634)	(10,656)
CEPA Forum	4,397	(8,680)	(4,283)	-
General Activity	21,302	(27,313)	(6,011)	-
Guided Architecture Tour sponsored by Hong Kong Tourism Board	47,000	(53,139)	(6,139)	(2,030)
Young Architects Awards	-	(6,521)	(6,521)	(37,647)

Board of Local Affairs (BLA)

15. Appointment to Government / Quasi-Government Committees / other Organization

The following members were nominated to Contractors Registration Committee (CRC) Panel and CRC under Building Ordinance on 20 October 2003:

Artur Au Yeung	Nelson Chow	Otto Lee	Peter Mak
Esther Chan	Ada Fung	Nora Leung	Michael Tsang
Marvin Chen	Arnold Fung	George Lew	Robert Wee
Patrick Cheung	Kenneth Kan	Gidget Lun	Geoffrey Wong
Daniel Chi			

Michael Chiang and Edward Leung were nominated to be members of Review Panel set up by the Secretary for the Environment, Transport and Works for the Land (Miscellaneous Provisions) (Amendment) Ordinance on 26 September 2003.

Bernard Hui was nominated to be the HKIA representative to The Hong Kong Mediation Council Construction Committee on 23 September 2003

16. Press Conference

A Press Conference was held on 17 October 2003 at the HKIA Premises to give views on the Development of West Kowloon Cultural District. Mr John Wong, President, Bernard Lim, Chairman of Board of Local Affairs and Vincent Ng, Chairman of Planning & Lands Committee spoke. The same views were submitted to Panel of Planning, Lands & Works & Panel on Home Affairs of LegCo on 13 November 2003.

A Press Conference organized by the Urban Design Alliance was held on 12 October 2003 at the HKIA Premises to express views on the Harbour Reclamation. Iris Tam of Hong Kong Institute of Planners and Vincent Ng, Chairman of HKIA Planning & Lands Committee spoke at the Press Conference. The same views were submitted to Panel on Environmental Affairs & Panel on Planning, Lands and Works of LegCo on 13 November 2003.

17. Green Tour to Brazil & Peru in 2004

A tour to Brazil and Peru in 2004 is being organized. Members are invited to express interest in joining the tour.

Board of Practices (BP)

18. Recent seminars and exhibition

Seminar series jointly hosted by HKIA and AIA HK Chapter (AIA)

Two seminars conducted by Lovells, an international law firm, on "Design Liability in the Construction Industry" were held on 28 October and 25 November 2003 respectively. The Seminar series would be resumed from February 2004. Details of the seminars would be announced via HKIA circular.

Other seminars:

- Seminar on Licensing Procedures, delivered by Mr Tang Hung Ki was held on 24 September.
- Seminar on Hong Kong International Airport Briefing, delivered by Dr David Pang, CEO of Hong Kong Airport Authority was held on 7th October.
- Seminar on "A NEW ERA - 3D Modelling for an Architect's Practice" delivered by HKIA member, Mr David Fung was held on Tuesday 4 November.

HKIA Shanghai Exhibition

The HKIA Shanghai Exhibition was jointly organized by HKIA and Architectural Society of Shanghai on 29 October in Shanghai. A cocktail reception was also held on the same day. The Exhibition was then moved to headquarters of the Xiandai group building from 31 Oct to 6 Nov 2003.

19. ArchSD Consultancy Agreement

HKIA members' concern on the liability placed on the lead consultant for defaults or errors of the sub-consultants irrespective of whether such are within the reasonable control of the lead consultant was raised at an informal lunch meeting with Mr. CH Yue, Director of ArchSD, held on 12 August 2003. Mr Yue explained that this was a government policy that sub-consultants should be employed by the lead consultant that was difficult to change. It was suggested that HKIA should study whether clauses in the agreements could be amended to reduce the lead consultant's liability to a reasonable level. The Board would follow up the matter further.

20. HKIA List of Architectural Consultants for ArchSD Minor Works Projects

The HKIA was requested by ArchSD to provide a list of architectural practices that are currently not in the AACSB



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39.-40. HKIA Shanghai Exhibition jointly organized by HKIA and Architectural Society of Shanghai in Shanghai, on 29 October 2003

41. Seminar on 'Case Studies on Architecture Liabilities' on 25 November 2003

42.-44. HKIA Annual Ball at Loke Yew Hall of HKU on 6 December 2003



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list and interested in providing consultancy services for minor projects under HK\$15million including A&A works. The Institute has received positive response from 64 member firms and the list of firms was submitted to ArchSD on 31 October.

21. Regular meetings with Director of ArchSD

The Board had initiated a formal communication channel with the Government and proposed to have regular meetings with Mr C H Yue, Director of the ArchSD to promote the mutual understanding between the Institute and the Department. The first meeting was held on 6th November. Result of HKIA survey conducted recently was presented in the meeting. Both the Institute and the ArchSD exchanged views on Review of the AACSB List entry requirements; Consultant performance Scoring System, Bidding System and Design and Build Projects.

22. Change of guidelines to HKIA Members on Participation in Invited Competition

Additional guidelines to HKIA members / firms on Architectural Competitions proposed by the Consultants Procurement Committee in regard to current invited competitions were circulated to general members for adoption in the AGM.

Board of Educational Affairs (BEA)

23. HKIA / ARB Professional Assessment 2003

The written papers of the Professional Assessment 2003 were being held during 12-19 December 2003. The number of candidates sitting for each paper range from 136 to 244. The results of written papers will be released on 1 March 2004.

24. Membership Admission

During the period under review, the Institute admitted 5 new members and 40 new Graduate Members. As at 15 December 2003, membership numbers stand at:

Fellow Member	142
Member	1831
Overseas Member	33
Associate Member	23
Graduate Member	335
Student Member	21

25. Recent CPD Events

- a) 18 Sept – CPD Seminar on Provisional Construction Industry Co-ordination Board
- b) 24 Sept – Seminar on “Architect’s Role in Obtaining a Licence for Selected Uses of a Building”
- c) 25 Sept – Forum on “Mutual Recognition of Professional Qualification with the Mainland
- d) 11, 15, 18 October – Site Visit to 129 Repulse Bay
- e) 5 Nov – Seminar on “Alternative Dispute Resolution – a presentation of the Hong Kong Mediation Council”
- f) 1 Dec – Seminar on Site Coverage
- g) 9 Dec – Seminar on “Spilling the sake on Japan”
- h) 20 Dec – Site Visit to the Mega Drum of Hong Kong - The Completed Basement excavation work of the Mega Tower, Union Square Package 7, Kowloon Station

26. HKIA Affiliates

A submission to the Provisional Construction Industry Co-ordination Board was made for government’s support in inclusion of “HKIA Affiliates” as one of the entry / promotion requirements for technical or supervisory personnel in the civil service, and the inclusion of “HKIA Affiliates” as TCP3 in the Site Supervision Plan of the Buildings Department. The appeal to the government continues.

Anna Kwong
Hon Secretary
17 December 2003

45. HKIA Representatives ARCASIA performing at Friendship Night of ARCASIA Forum in Bangladesh, 10 December 2003

46. Mr Barry Will, ARCASIA Chairman, officiated at the UIA Work Programme 'Architecture for All' workshop, Bangladesh, 12 Dec 2003

47. Mr Errol Hugh welcomed members to the HKIA Excursion to France Presentation Night, 11 December 2003

48-49. HKIA Annual General Meeting 2003

(j) Leases

(i) Operating leases

Leases where substantially all the risks and rewards of ownership of assets remain with the lessor are accounted for as operating leases. Rentals under operating leases are charged to the profit and loss account on a straight line basis over the lease term.

(ii) Finance leases

Leases where substantially all the risks and rewards of ownership of assets are transferred to the lessees are accounted for as finance leases. The amount recorded as an asset and obligation under finance lease at the inception is the present value of minimum lease payments payable during the term of the lease. Rentals payable in respect of finance leases are apportioned between finance charges and reduction of outstanding lease obligations based upon the interest rates implicit in the relevant leases.

(k) Taxation

The Institute has been granted exemption from Hong Kong Profits Tax by the Inland Revenue Department for its prior years, excess of income over expenditure. The Council believes that similar exemptions will continue to be granted accordingly no provision for Profits Tax has been made.

The Institute's subsidiary, HKIA Services Limited, has provided for Hong Kong profits tax at the rate of 17.5% on the estimated assessable profit for the year.

No provision has been made for the Institute's other subsidiary, Star Creation Development Limited, as it did not earn income.

(l) Related party

A party is considered to be related if one party has the ability, directly or indirectly, to control the other party or exercise significant influence over the other party in making financial and operating decisions. Party is also considered to be related if it is subject to common control or common significant influence.

4. Revenue recognition

(a) Members' entrance and subscription fees

Members' entrance and subscription fees are credited to income in the year of receipt. Annual subscription fees are taken up on an accrual basis.

(b) Lecture and examination fees

Lecture and examination fees are recognised when the lecture and the examination are held.

(c) Publications and advertisements

Revenue from sales of publications and advertisement is recognised when the publications are sold and the advertisements are published.

(d) Exhibitions and other functions

Revenue from exhibitions and other functions are recognised when the functions are held.

(c) Intangible asset

The intangible asset represents the expenditure incurred for and capitalised for development and production of a web site. The costs were capitalised and are being amortized from 1 September 2001, when the asset was available for use, over a period of twenty years.

With effect from 1 October 2002, following a reappraisal of the estimated useful lives of the intangible asset, the amortised period for the intangible asset was changed from twenty years to five years, resulting in an increase of \$85,866 in provision for amortization charge for the year.

(d) Other investments

Other investments are stated at fair value. Unrealised gains and losses are included in net profit or loss for the year. Gains or losses on disposal of other investments, representing the difference between the net sales proceeds and the carrying amounts, are recognised in the profit and loss account as they arise.

(e) Associated company

An associated company is a company in which the Group holds a substantial percentage of the issued voting capital as a long-term investment and exercises significant influence in their management.

The associated company, Professional Green Building Council Limited, is company incorporated in Hong Kong under the Companies Ordinance with limited liability by guarantee. Its principal activities are conducting collaborative research and public research results on local and global developments of green building, organizing researches seminars and training courses in green building design and technology and advising the government on the formulation, setting up and monitoring of a local green building labeling scheme.

(f) Depreciation

Depreciation is calculated to write off the cost or valuation of property, furniture and equipment over their useful lives on the straight-line basis, at the following annual rates:-

Investment property	NIL
Leasehold improvements	20%
Furniture and equipment	25%
Office computer	25%

(g) Inventories

Inventories consist mainly of standard contract forms, Standard Form of Building Contract, Form of Tender which are stated at the lower of cost or net realisable value. Cost includes direct costs of purchases and incidental costs in bringing the inventory to their present location and condition. Net realisable value is based on anticipated selling price less all further costs to be incurred prior to sale.

(h) Investment property

Investment property represents leasehold land and buildings held in Hong Kong under a long term lease. The company has adopted the recommendations of Statement of Standard Accounting Practice No 13 issued by the Hong Kong Society of Accountants whereby investment properties are not depreciated.

(i) Employee benefits

(i) Employee leave entitlements

Employee entitlements to annual leave are recognised when they accrue to employees. A provision is made for the estimated liability for annual leave as a result of services rendered by employees up to the balance sheet date.

(ii) Pension obligations

The Group operates two approved defined contribution retirement benefits schemes for employees: a Mandatory Provident Fund (MPF) Exempted Occupational Retirement Scheme and a MPF Scheme under the Mandatory Provident Fund Schemes Ordinance.

The Contributions payable to the Group's defined contribution retirement benefits schemes are charged to the income statement as incurred.

Board of Educational Affairs (BEaA)

Lam Kwong Ki Dominic (Chairman) 林光祺 (主席)
 Chan Hon Wan Edwin (Deputy Chairman) 陳漢雲
 Essy Baniassad
 Chen Nelson 陳丙驊
 Cheng Chan Ching Ying Elizabeth 鄭曾靜英
 Cheung Yuk Kwan Hector 張玉崑
 Fong Suet Yuen Carolin 方雪原
 Fung Yin Suen Ada 馮宜萱
 Hui Man Bock Bernard 許文博
 Kwong Wing Man Denise 鄺穎文
 Lam Ping Hong Robert 林秉康
 Law Hoo Yan Francis 羅浩仁
 Lung Ping Yee David 龍炳頤
 Mo Chu Kwok Wah Julie 毛朱國華
 Shen Edward 沈埃迪
 Wong Shiu Kwan 黃兆鈞
 Wong Wah Sang 黃華生
 Wong Po Lung John, ex-officio 王寶龍
 Kwong Sum Yee Anna, ex-officio 鄺心怡

Board of Internal Affairs (BIA)

Lok So Fun Rosa, Chairlady (Chairman) 樂素芬 (主席)
 Lam Chung Wai Tony (Deputy Chairman) 林中偉 (副主席)
 Chan Chui Yi Corrin 陳翠兒
 Chan Hon Wan Edwin 陳漢雲
 Cheung Kwok Fan Daniel 張國勳
 Choi Kam Lung Franki 蔡錦龍
 Hau Hon Fai Patrick 侯漢輝
 Kwan Kwok Lok Joseph 關國樂
 Ng Wing Shun Vincent 吳永順
 Tung Kai Kong Bernard 董繼光
 Wong Wah Sang 黃華生
 Kwong Sum Yee Anna, ex-officio 鄺心怡
 Wong Po Lung John, ex-officio 王寶龍

100-Year of Hong Kong Architecture Committee

Chairlady
 Chan Chui Yi Corrin 陳翠兒

Media Resources & Publication Committee

Chairman
 Chan Hon Wan Edwin 陳漢雲

Annual Awards Committee

Chairman
 Hau Hon Fai Patrick 侯漢輝

Professional Assessment Committee

Chairman
 Cheung Yuk Kwan Hector 張玉崑

Membership Admission Committee

Chairman
 Mo Chu Kwok Wah Julie 毛朱國華

Continuing Professional Development Committee

Chairman
 Fong Suet Yuen Carolin 方雪原

Education Development & Accreditation Committee

Chairman
 Hui Man Bock Bernard 許文博

Architectural Research Committee

Chairman
 Fung Yin Suen Ada 馮宜萱

Education & Careers Expo Working Group

Chairman
 Lee Hang Wing James 李恒穎

Quality Building Award 2004 Committee

Chairman
 Kwan Kwok Lok Joseph 關國樂

Young Architects' Award & Activities Committee

Chairman
 Ng Wing Shun Vincent 吳永順

House Committee

Chairman
 Tung Kai Kwong Bernard 董繼光

Community Development Committee

Co-Chair
 Cheung Kwong Fan Daniel 張國勳
 Co-Chair
 Au Long Hin Aubrey 區朗軒

Practice Regularization Committee

Chairman
 Chan Hon Wan Edwin 陳漢雲

Annual Ball Committee

Chairman
 Hau Hon Fai Patrick 侯漢輝

Welfare & Activities Committee

Chairman
 Choi Kam Lung Franki 蔡錦龍

**CONSOLIDATED STATEMENT OF ACCUMULATED SURPLUS
FOR THE YEAR ENDED 30 SEPTEMBER 2003**

	Note	2003	2002
Members' entrance and subscription fees		\$ 3,802,634	\$ 3,473,342
Functions income		7,087,473	7,616,795
Functions expenses		(3,626,825)	(4,566,936)
		\$ 7,263,282	\$ 6,523,201
Employment costs		\$ (3,322,668)	\$ (3,467,315)
Other operating expenses		(2,607,016)	(2,715,361)
		\$ (5,929,684)	\$ (6,182,676)
Operating surplus before taxation		\$ 1,333,598	\$ 340,525
Taxation		(21,282)	(21,941)
Operating surplus after taxation		\$ 1,312,316	\$ 318,584

The accompanying notes form an integral part of these financial statements

**CONSOLIDATED STATEMENT OF INCOME AND EXPENDITURE (CONTINUED)
FOR THE YEAR ENDED 30 SEPTEMBER 2003**

	Note	Income	Expenses	2003	2002
Members' entrance and subscription fees		\$ 3,802,634	\$ -	\$ 3,802,634	\$ 3,473,342
Net income from functions					
Lecture and examination fees		\$ 2,585,643	\$ 764,903	\$ 1,820,740	\$ 1,668,651
Management fee income	14	1,415,321	-	1,415,321	1,557,027
Rental income		174,000	-	174,000	188,658
Sales of contract forms, log books and Architects Practice Directory		164,343	49,811	114,532	145,274
Annual Awards		342,000	268,307	73,693	92,316
Interest earned on certificates of deposit		54,974	-	54,974	-
HKIA credit card rebate commissions		52,761	-	52,761	66,139
Interest earned on fixed deposits/savings		50,970	-	50,970	139,412
Arbitrators		19,000	-	19,000	8,000
Unrealised gain on investments		17,326	-	17,326	-
Other functions, net	5	1,924,585	1,913,352	11,233	(302,810)
Souvenirs		150	-	150	-
Donations		-	6,500	(6,500)	(10,000)
Architects Practices Directory		286,400	312,475	(26,075)	(31,843)
Legal expenses – Disciplinary Board		-	45,598	(45,598)	(144,098)
Cost of production of CD Rom		-	53,367	(53,367)	(50,130)
Cost of Education and Career Expo		-	87,348	(87,348)	(107,221)
Congress expenses	6	-	125,164	(125,164)	(169,516)
		\$ 7,087,473	\$ 3,626,825	\$ 3,460,648	\$ 3,049,859
		\$ 10,890,107	\$ 3,626,825	\$ 7,263,282	\$ 6,523,201

The accompanying notes form an integral part of these financial statements

**STATEMENT BY THE HONORARY AUDITORS
TO THE MEMBERS OF THE HONG KONG INSTITUTE OF ARCHITECTS**
(Registered under the Hong Kong Institute of Architects Incorporation Ordinance)

We have reviewed the accompanying financial statements of the Hong Kong Institute of Architects together with the Council's and the Auditors' reports for the year ended 30 September 2003 and confirm that, in accordance with the Rules of the Institute Section IV (48), we approve the financial statements and reports referred to above.



Jose Lei
Honorary Auditor



Ng Yook Man
Honorary Auditor

Hong Kong,
17 December 2003

**REPORT OF THE AUDITORS
TO THE MEMBERS OF THE HONG KONG INSTITUTE OF ARCHITECTS**
(Registered under the Hong Kong Institute of Architects Incorporation Ordinance)

We have audited the financial statements of the Hong Kong Institute of Architects on pages 5 to 24 which have been prepared in accordance with accounting principles generally accepted in Hong Kong.

Respective responsibilities of directors and auditors

The Hong Kong Institute of Architects Incorporation Ordinance requires the Council to prepare financial statements which give a true and fair view. In preparing financial statements which give a true and fair view it is fundamental that appropriate accounting policies are selected and applied consistently.

It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you, as a body, in accordance with clause 11(4) of The Hong Kong Institute of Architects Incorporation Ordinance 1990, and for no other purpose. We do not assume responsibility towards or accept liability to any other person for the contents of this report.

Basis of opinion

We conducted our audit in accordance with Statements of Auditing Standards issued by the Hong Kong Society of Accountants. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgments made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance as to whether the financial statements are free from material misstatement. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements. We believe that our audit provides a reasonable basis for our opinion.

Opinion

In our opinion the financial statements give a true and fair view of the state of affairs of the Hong Kong Institute of Architects and its subsidiaries as at 30 September 2003 and of the results of their activities for the year then ended.



HORWATH HONG KONG CPA LIMITED
Certified Public Accountants

Steven James Apedaile
Practising Certificate number P01211

2001 Central Plaza
18 Harbour Road
Wanchai
HONG KONG

REPORT OF THE COUNCIL

On behalf of the Council, I have pleasure in presenting the Council's report and the audited financial statements of the Institute for the year ended 30 September 2003.

Objective and principal activities

The Institute is registered under the Hong Kong Institute of Architects Incorporation Ordinance for the general advancement of Civil Architecture and for promoting and facilitating the acquisition of the knowledge of the various Arts and Sciences connected therewith. Principal activities include the holding of meetings, lectures, examinations, exhibitions, competitions and similar activities.

Income and expenditure

The consolidated excess of income over expenditure before taxation for the year is HK\$1,333,598 (2002: HK\$340,525)

Property, plant and equipment

Movements in property, plant and equipment of the Institute and its subsidiary during the year are summarised in Note 7 to the accompanying financial statements.

Council and office bearers

Council and office bearers, who have served for the whole of the financial year, except where noted, were:-

President:	WONG Po Lung, John	(elected on 1 January 2003)
Vice President:	WONG Wah Sang	(elected on 1 January 2003)
	SHEN Edward	(elected on 1 January 2003)
Honorary Secretary:	KWONG Sum Yee, Anna	(elected on 1 January 2003)
Honorary Treasurer:	TANG Man Bun, Stephen	
Council Members:	CHAN Hon Wan, Edwin	
	FONG Gordon	
	FONG Suet Yuen, Carolin	(elected on 1 January 2003)
	GABRIEL, Christopher	(elected on 1 January 2003)
	LAM Chung Wai, Tony	(elected on 1 January 2003)
	LAM Kwong Ki, Dominic	
	LIM WAN FUNG, Bernard	(elected on 1 January 2003)
	LOK So Fun, Rosa	
	LU Yuen Cheung, Ronald	(elected on 1 January 2003)
	KWOK Wai Yan, Thomas	(elected on 1 January 2003)
	SZE Kyrin	
	TANG Wai Man, Tony	(elected on 1 January 2003)
	WONG Shiu Kwan	
Immediate Past President:	LAU Sau Shing, Patrick	

Honorary auditors

The Honorary auditors during the year are Jose Lei and Ng Yook Man.

Auditors

The financial statements have been audited by Horwath Hong Kong CPA Limited who retire and being eligible offer themselves for re-appointment.

Hong Kong.

By Order of the Council,



WONG Po Lung, John
President

**CONSOLIDATED STATEMENT OF INCOME AND EXPENDITURE (CONTINUED)
FOR THE YEAR ENDED 30 SEPTEMBER 2003**

	2003	2002
Employment costs		
Salaries and allowances	\$ 3,164,532	\$ 3,306,286
Provision for unused annual leave	87,349	-
Provident fund contribution	70,407	149,745
Personnel costs	380	11,284
	<u>\$ 3,322,668</u>	<u>\$ 3,467,315</u>
Other operating expenses		
Rent and rates	\$ 775,590	\$ 944,606
Building management fees	255,888	255,888
Printing and stationery	162,627	166,051
Subscriptions to professional bodies	157,333	152,084
Printing and distribution of minutes, circular letters and annual booklets	156,578	175,775
Web site programming	138,142	181,583
Legal and professional fees	132,966	105,907
Depreciation	112,296	163,903
Insurance	100,376	41,018
Provision for amortization	99,605	13,930
Electricity and telephone	78,878	66,715
Stamps, cable and transportation	69,991	63,476
Discount on credit card interest	68,085	45,971
Air conditioning charges	64,010	71,911
Repairs and maintenance	63,404	15,144
Cleaning	36,562	39,766
Audit fee	31,450	28,750
Computer upgrade and support	25,643	43,685
Entertainment	22,597	20,943
Sundry expenses	21,043	12,584
Medical insurance	15,454	14,829
Finance lease interest	8,000	8,000
Business registration fee	5,800	2,750
Bank charges	4,698	4,654
Management review	-	75,000
Stamp duty	-	438
	<u>\$ 2,607,016</u>	<u>\$ 2,715,361</u>
	<u>\$ 5,929,684</u>	<u>\$ 6,182,676</u>

The accompanying notes form an integral part of these financial statements

CONSOLIDATED BALANCE SHEET AT 30 SEPTEMBER 2003

	Note	2003	2002
Non current assets			
Property, furniture and equipment	7	\$ 2,656,739	\$ 2,557,173
Intangible assets	8	160,283	259,888
Other investments	9	4,123,476	-
Interests in an associated company		-	-
		<u>\$ 6,940,498</u>	<u>\$ 2,817,061</u>
Current assets			
Inventories		\$ 133,484	\$ 118,971
Accounts receivable	10	40,310	68,930
Interest receivable and prepayments		188,450	264,184
Refundable deposits		188,581	188,581
Amount due from a related party	14	1,486,289	1,253,800
Cash at banks and on hand		12,875,542	14,490,666
		<u>\$ 14,912,656</u>	<u>\$ 16,385,132</u>
Current liabilities			
Accrued charges		\$ 191,194	\$ 185,962
Receipts in advance		2,427,332	1,123,233
Amount due to a related party		-	52,050
Finance lease creditors	12	15,360	15,360
Taxation		19,903	19,557
		<u>\$ 2,653,789</u>	<u>\$ 1,396,162</u>
Net current assets		<u>\$ 12,258,867</u>	<u>\$ 14,988,970</u>
Non-current liabilities			
Finance lease creditors	12	\$ 21,760	\$ 37,120
Net assets		<u><u>\$ 19,177,605</u></u>	<u><u>\$ 17,768,911</u></u>
Financed by:			
Revaluation reserve		\$ 3,518,018	\$ 3,418,018
General reserve	13	899,953	903,575
Accumulated surplus		14,759,634	13,447,318
Members' funds		<u><u>\$ 19,177,605</u></u>	<u><u>\$ 17,768,911</u></u>

The financial statements were approved by the Council on


 WONG Po Lung, John
 President


 TANG Man Bun, Stephen
 Honorary Treasurer

The accompanying notes form an integral part of these financial statements

Board of Practices Affairs (BP)

Lu Yuen Cheung Ronald (Chairman) 呂元祥 (主席)
 Shen Edward (Deputy Chairman) 沈埃迪 (副主席)
 Chen Nelson K 陳丙驊
 Cheung Pak Chiu Patrick 張伯昭
 Chi Wuh Cherng Daniel 戚務誠
 Grover Dear
 Ho Joseph 何約瑟
 Hui Man Bock Bernard 許文博
 Kwok Wai Yan Thomas 郭偉仁
 Kwong Wing Man Denise 鄺穎文
 Law Sai Hung Sebastian 羅世雄
 Lee Kar Yan Douglas 李嘉胤
 Lau Kwing Lam Glenn 劉炯林
 Ling Chi Kong Thomas 林子剛
 Ng Wing Shun Vincent 吳永順
 Sze Kyran 施家殷
 Yim Shun See 嚴迅思
 Wong Po Lung John, ex-officio 黃寶龍
 Kwong Sum Yee Anna, ex-officio 鄺心怡

Overseas & Mainland Projects & Work Procurement Committee
 Chairman
 Chi Wuh Cherng Daniel 戚務誠

Small Practices Committee
 Chairman
 Ng Wing Shun Vincent 吳永順

Consultant Procurement Committee
 Chairman
 Sze Kyran 施家殷

IT Committee
 Chairman
 Yim Shun See 嚴迅思

Specification, Standards & Documentation Committee
 Chairman
 Lau Kwing Lam Glenn 劉炯林

Board of Local Affairs (BLA)

Lim Wan Fung Bernard Vincent (Chairman) 林雲峰 (主席)
 Chan Chiu Ming 陳超明
 Chen Marvin 陳沐文
 Chu Hoi Shan Paul 朱海山
 Chu Hok Wang Clement 朱學宏
 Chan Hon Wan Edwin 陳漢雲
 Hui Man Bock Bernard 許文博
 Lam Wo Hei 林和起
 Leung Man Kit 梁文傑
 Leung Kit Man Andy 梁傑文
 Ling Chi Kong Thomas 林子剛
 Lui Chun Wan Alex 雷震寰
 Ng Wing Shun Vincent 吳永順
 Sze Kyran 施家殷
 Tam Si Wai Kenneth 譚士偉
 Tang Wai Man Tony 鄧偉文
 Tsang Man Biu 曾文彪
 Wong Kwok Hing Dominic 王國興
 Wong Kam Sing 黃錦星
 Wong Wah Sang 黃華生
 Wong Po Lung John, ex-officio 黃寶龍
 Kwong Sum Yee Anna, ex-officio 鄺心怡

Board of External Affairs (BExA)

Tang Wai Man Tony (Chairman) 鄧偉文 (主席)
 Christopher Gabriel (Deputy Chairman)
 Chen Marvin 陳沐文
 Josie Dee 李慧玲
 Errol Hugh
 Kwan Kwok Lok Joseph 關國樂
 Kwong Wing Man Denise 鄺穎文
 Shen Edward 沈埃迪
 Wong Ka Man Carmen 黃嘉雯
 Yeung Lai Fong Alice 楊麗芳
 Wong Po Lung John, ex-officio 王寶龍
 Kwong Sum Yee Anna, ex-officio 鄺心怡

BD Committee

Chairman
 Hui Man Bock Bernard 許文博

Competition Committee

Chairman
 Chu Hoi Shan Paul 朱海山

Environment & Sustainable Development Committee

Chairman
 Leung Man Kit 梁文傑

Heritage and Conservation Committee

Co-Chair
 Tam Si Wai Kenneth 譚士傑
 Co-Chair
 Wong Kwok Hing Dominic 王國興

Planning & Lands Committee

Chairman
 Ng Wing Shun Vincent 吳永順

Academic Exchange Committee

Chairman
 Errol Hugh

Organising Committee for HKADC

Exhibition
 Chairman
 Leung Hon Ming 梁漢明

Mainland Affairs Committee

Chairman
 Chen Marvin 陳沐文

UIA Committee

Chairlady
 Wong Ka Man Carmen 黃嘉雯

CAA / ARCASIA Committee

Chairlady
 Yeung Lai Fong Alice 楊麗芳

STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 SEPTEMBER 2003 (Expressed in Hong Kong dollars)

	Revaluation reserve	General reserve	Accumulated surplus	Total
Balance at 30 September 2001	\$3,418,018	\$764,705	\$13,128,734	\$17,311,457
Donation	-	138,870	-	138,870
Surplus for the year	-	-	318,584	318,584
Balance at 30 September 2002	\$3,418,018	\$903,575	13,447,318	\$17,768,911
Surplus on revaluation	100,000	-	-	100,000
Other functions, net (Note 5)	-	-	-	-
Western District Survey and Workshop	-	(3,622)	-	(3,622)
Surplus for the year	-	-	1,312,316	1,312,316
Balance at 30 September 2003	\$3,518,018	\$899,953	\$14,759,634	\$19,177,605

The accompanying notes form an integral part of these financial statement

NOTES TO THE FINANCIAL STATEMENTS

1. Activities and operations

The Institute is registered under the Hong Kong Institute of Architects Incorporation Ordinance for the general advancement of Civil Architecture and for promoting and facilitating the acquisition of the knowledge of the various Arts and Sciences connected therewith. Principal activities include the holding of meetings, lectures, examinations, exhibitions, competitions and similar activities.

2. Adoption of Statements of Standard Accounting Practice

In the current year, the company has adopted, for the first time, the following revised Statements of Standard Accounting Practice ("SSAP") issued by the Hong Kong Society of Accountants:

SSAP 1 (Revised) : Presentation of financial statements
 SSAP 34 : Employee benefits

In accordance with SSAP 1 (Revised), the statement of changes in equity has been presented in place of the statement of recognized gains and losses.

SSAP 34 prescribes the accounting and disclosure for employee benefits. This new SSAP has had no material impact on the results of the current and prior accounting periods.

3. Principal accounting policies

(a) Basis of accounting

The financial statements have been prepared under the historical cost convention, and in accordance with Statement of Standard Accounting Practice issued by the Hong Kong Society of Accountants and generally accepted accounting principles in Hong Kong.

(b) Principles of consolidation

The consolidated financial statements for the year ended 30 September 2003 include the accounts of the Institute and its wholly-owned subsidiaries, HKIA Services Limited and Star Creation Development Limited. Both companies are incorporated in Hong Kong.

HKIA Services Limited owns the land and building acquired during 1985 (Note 7) which is occupied by the Institute up to 31 July 1997 and thereafter was re-classified to investment property on 1 August 1997.

Star Creation Development Limited was incorporated and commenced business on 20 March 2000. It is intended to be engaged in advertising in its web site.

Intercompany balances and transactions have been eliminated on consolidation.