

HKIA ANNUAL AWARDS & EXHIBITION 2021**FACT SHEET****FORM 2**Closing date of Nomination: **14 January 2022, Friday, 17:30**

Nominee is requested to complete the following fact sheet for reference of Jury Panel.

- Completed Fact Sheet should be submitted along with Nomination Form.
- The Institute reserves the right to edit and select the materials submitted.

Part A Company Data		
	English	Chinese
Name		
Address		
Tel		
Fax		
Part B Project Data		
	English	Chinese
Name of project		
Location		
Function		
Design date		
Completion date		
Gross Floor Area		
Site Area		
Design Team		
Client / Developer		
Project Manager		
M & E Consultant		
Structural Engineer		
Quantity Surveyor		
Main Contractor		
Other consultants, please specify: (Please provide both English and Chinese of the nature of consultants and name of consultants.)		

Part C1	
Project Description (if any)	
English, in 100-150 words	
	(no. of words:)
Chinese, in 100-150 words	
	(no. of words:)
Part C2	
Design Concept Statement (if any)	
English, in 100-150 words	
	(no. of words:)
Chinese, in 100-150 words	
	(no. of words:)

Part C3
Sustainability Statement (if any)

English, in 100-150 words

(no. of words:)

Chinese, in 100-150 words

(no. of words:)

Part C4

Research abstract (if any)

***Please also attach a 1,000-word research statement and a 5,000 to 10,000-word research document (max. 12 images) with this form if the nomination is submitted for Special Architectural Award (Research).**

English, in 300 words

(no. of words:)

Chinese, in 300 words

(no. of words:)

Part D Image captions			
	File name	English	Chinese
Image 1			
Image 2			
Image 3			
Image 4			

**Part E
Declaration**

The undersigned hereby declare that the information provided in this submission is true and accurate. I agree to abide by the Terms and Conditions stated in the Nomination Brief and shall be responsible as the primary author of the design submitted herewith.

Nominee

Name _____ Membership no.

Signature _____ Date